Saint Clement Catholic School is a TK through 8th grade school located in the city of Hayward in Alameda County, serving the neighboring cities of Hayward, Union City, Fremont, Newark, Castro Valley, San Lorenzo, San Leandro, and Oakland. Saint Clement Catholic School currently enrolls 270 students with a maximum capacity of 326 students, with a professional staff of 26 and is fully accredited by WCEA/WASC with before and after school Extended Care. Candidates for principal must be active practicing Catholics, possess a California Teaching Credential and a California Administrative Credential or enrolled in an Administrative Credential Program, as well as have at least five years in Catholic educational teaching or administration. The candidate must be able to provide spiritual, administrative, financial and educational leadership for the school as well as be able to assume responsibility for the day-to-day administration. The school serves a diverse community; Spanish-speaking skills and familiarity with Hispanic culture would be very helpful.

The successful candidate is expected to be an active member of the parish staff. Excellent communication skills and enthusiasm for developing and maintaining a school with a strong Catholic identity, and academic program are a must. Saint Clement Catholic School has supportive Pastor, Faculty and Staff, School Board, Parent Group, and Parents.

Salary is based upon the Diocesan Scale and depends on qualifications and experience. Benefits include: Health, Dental and Vision Insurance, Long and Short Term Disability Insurance, and Retirement.

Send Resume, Letter of Intent and Application by April 20, 2020 to:

Department of Human Resources Diocese of Oakland
2121 Harrison Street, Suite 100
Oakland, CA 94612

510-893-4711  Fax 510-763-8055