



# KID POWER POLICIES

Welcome to Kid Power Before and After School program at St. Joseph's School. Our program is designed to provide a fun and safe environment for your children K-8. We are located in your school cafeteria. All students must sign in with staff members and a parent must sign their child out with staff upon leaving. Students will only be released to individuals listed on their registration. We provide breakfast and afternoon snacks.

**Tuition will be requested through Venmo each week. Payments requested are for what you registered for. If your days change, please give us a week's notice. If you choose not to send your child on a scheduled day, tuition is still due for that day.**

**Custody Issues:** If there is a court order regarding custody schedules or restraining order against parents, Kid Power must have the appropriate copies of the court papers on site in order to enforce the order. Without such information Kid Power assumes joint legal in joint physical custody. If situation warrants their involvement, local authorities may be contacted for assistance.

**Child Abuse/Neglect:** Minnesota state statute mandates all staff working directly with children to report any evidence or suspicion of child abuse or neglect. That includes parents that are intoxicated when picking up a child at Kid Power.

**Illness:** If your child has a fever of 100° or more, or has vomited, child should stay home for 24 hours after the symptoms are gone. If child becomes ill at kid power, the staff will have the child rest in a quiet area in the room, isolated away from the other children and will contact parent to come pick them up. If you can't be reached this staff will call an emergency contact on the registration form.

**Medication:** Written parent/guardian permission and written physician's orders on the medication dispensing form are required. Medication must be in the original prescription bottle. Medication must be accompanied by specific instructions about when and how it should be given. Over-the-counter has to be administered, medication also requires a medication dispensing form to be completed a new authorization is required each year. Medication dispensing forms are available at the Kid Power office. Medication put in children's lunchboxes, backpacks, etc.. Are not allowed.

**Accidents/Incidents:** Parents/guardians are informed of any accident/incident involving their child at kid power. In case of a minor injury, Kid Power staff members administered first aid and completed an FYI form for the parent/guardian to take when they come for their child. In case of a serious accident, families are called to take their child for medical attention. FYI form is completed for parents/guardians to take when they come pick their child up. In case of a life-threatening emergency, 911 is called. Paramedics determine whether the child needs further treatment or needs to be transported to the hospital. The family is notified immediately and responsible for all medical charges. When you enroll your child in Kid Power, you are giving permission to Kid Power to make whatever emergency measures are necessary for the care and protection of your child well under our care.

## HOURS OF OPERATION

**Before School Care:** 7:00am to start of School

**After School Care:** End of school to 5:45pm

**Non School Days:** We are currently not providing care during non-school and holiday breaks.

**Snow Days:** If St. Joseph's is closed due to heavy snow or extreme icy conditions Kid Power will be closed. Kid Power does not refund for snow days.

**Closing Early:** If school closes early due to inclement weather our staff will be on site. They will attempt to contact every parent whose child is enrolled for the afternoon however, you will need to pick up your child as soon as possible after the school is released.

## CONTACT

**Drop Ins:** Must contact Terri in advance to see if we can accommodate your child.

**Terri Contact:** Please contact Terri via Text.

**Phone Number:** 651-329-4341

**Email:** [terrikayoum@yahoo.com](mailto:terrikayoum@yahoo.com)

**Venmo:** AFTERHOURKIDPOWER

**Cara Phone Number:** 651-274-5005