

**MINUTES OF A MEETING
OF THE BOARD OF DIRECTORS
OF TRAVIS COUNTY WATER CONTROL
AND IMPROVEMENT DISTRICT #18**

STATE OF TEXAS

COUNTY OF TRAVIS

A meeting of the Board of Directors of Travis County Water Control and Improvement District #18, open to the public, was held on Monday June 09, 2014 at the District office, 1502 San Juan Drive, Austin, Texas. Notice of the time, place and subjects of the meeting was posted.

The roll was called of the Board of Directors, to wit:

Marcia Hyink	President
Buzz Buck	Vice President
Kim Kaufman	Secretary
Paul Despres	Assistant Secretary
Bob Breihan	Director

Directors Hyink, Kaufman and Breihan were present, thus constituting a quorum.

Also present at the meeting were Jeff Dupont, Mark Henthorne, Jeff Garrett and Onna Hendershot of USW Utility Group, and Keli Kirkley of Municipal Accounts.

President Hyink called the meeting to order at 7:52 p.m.

Item No. 1, "Approve May 12th, 2014 meeting minutes." Pursuant to discussion, President Hyink made a motion to approve the May 12th, 2014 meeting minutes. Secretary Kaufman seconded the motion with all approving.

Item No 3, "Receive Bookkeeping Report" Financial Report given by Keli Kirkley, recommended payment of Checks 1149 - 1184 totaling \$54,696.74 ending balance was \$63,023.47. President Hyink made a motion to approve payment of checks and Secretary Kaufman seconded the motion.

Item No. 4, "Review information concerning AWWA annual fees." Municipal Accounts provided a check for annual dues at the request of the Board.

Item No. 5, "Consider and take necessary action regarding the remaining funds of the existing bond." President Hyink would like a proposal to include updating Lipan and Castile area. President Hyink made a motion to start necessary improvements. Secretary Kaufman Seconded the motion.

Item No. 6, “Consider and take necessary action regarding the issuance of bond for Travis County WCID No. 18.” The Board will discuss this matter further at the next Board Meeting.

Item No 7, “Consider and take necessary action regarding water conservation.” The Board has asked that allowance for a budget be considered. The Board would like to continue discussion of this matter at the next Board Meeting.

Item No. 8, “Consider and discuss drought contingency plan.” There was no discussion on this matter at this time.

Item No. 9, “Consider and discuss LCRA Water Contract Application.” President Hyink will meet with Jeff Garrett to discuss the LCRA Water Contract Application during the month of June.

Item No. 10, “Consider and discuss LCRA Contract.” The Board will review the LCRA contract at the next Board Meeting.

Item No. 11, “Consider and take necessary action regarding water rates.” The Board will need further discussion on this matter.

Item No. 12, “Consider and discuss district rules relating to disconnection and reconnection service.” The District rules state notice of disconnection shall be mailed to the customer of record. President Hyink made a motion to change the district rules to indicate disconnection notices will be issued using door tags instead of letters. Secretary Kaufman seconded the motion.

Item No. 13, “Consider and review Austin Rainwater Harvesting Program.” Director Breihan provided the Board with documentation in reference to the Rainwater Harvesting Program. Director Breihan has indicated funding inspection is only necessary on a one time basis. Director Breihan suggested to the Board to put aside \$50,000 for the program. President Hyink made a motion to move forward with the proposed \$50,000. Director Breihan seconded the motion.

Item No. 14, “Consider and take necessary action regarding the establishment of the District Anniversary.” The District Anniversary will be discussed at next months meeting.

Item No. 15, “Consider and discuss Engineering Proposals.” Jeff Garrett presented an additional Engineering Proposal to the Board to consider. The Board will consider the proposals that have been provided and will discuss them at the next Board Meeting.

Item No. 16, “Receive Attorney’s Report.” None provided at this time

Item No. 17, “Receive Managers Report.” Jeff Garrett presented the Managers Report to include:

- Maximum flows were 1,109,000 gallons on May 3, 2014 with the average flow of 698,000 gallons per day were reported.

Item No. 18, “Consider and discuss updating internet speeds with ATT.” Recommended to Board to have an ATT technician check the status of internet lines and speeds being received within the office. President Hyink made a motion to have ATT technician check status of lines and internet speeds. The Board will discuss the technicians findings at the next Board Meeting.

Item No. 19, “Consider and discuss web site development.” President Hyink would like more information regarding the previous website address for TC WC & ID 18.

Item No. 20, “Consider and discuss property located at 1500 San Juan.” President Hyink will have a title search ran on this property.

Item No. 21, “Review valve and fire hydrant survey.” Jeff Garrett indicated to the Board the fire hydrant survey has been completed and is waiting to receive completed survey from Synergy. The Board has requested a copy of the survey be provided to the fire department upon receipt.

Item No. 22, “Consider and discuss 3cGeo data check and any necessary corrections.” The Board has indicated that all information including all easements should be included with the data check and recorded at the court house. President Hyink is interested in an outside person to assist with gathering the data. President Hyink made a motion to locate an individual interested in such an opportunity. Director Breihan seconded the motion.

Item No. 23, “Consider and review Easement Statement for Vacation of Property at Heathcliff.” Jeff Garrett indicated the location of the easement is between two lots on Heathcliff, currently a driveway. The customer is planning on putting a septic on the other side of driveway. Jeff Garrett stated he did not believe the district would need the easement. President Hyink is requesting documentation showing ownership of both lots. Secretary Kaufman made a motion to approve the easement vacate under the condition that the owner provides the district with documentation showing ownership of both lots; President Hyink seconded the motion. President Hyink signed the documents for Easement Vacation with the understanding the set conditions are met.

Item No. 24, “Consider and review customer request concerning fire hydrants along Lisa Drive.” Mr. Garrett has indicated that he will contact Mr. Dochen in reference to the funding of the installation of the fire hydrants along Lisa Drive.

Other Matters to come before the board.

Director Breihan motioned for adjournment at 9:22 pm. President Hyink seconded the motion.