

**MINUTES OF A MEETING
OF THE BOARD OF DIRECTORS
OF TRAVIS COUNTY WATER CONTROL
AND IMPROVEMENT DISTRICT #18**

STATE OF TEXAS

COUNTY OF TRAVIS

A meeting of the Board of Directors of Travis County Water Control and Improvement District #18, open to the public, was held on Monday February 10, 2014 at the District office, 1502 San Juan Drive, Austin, Texas. Notice of the time, place and subjects of the meeting was posted.

The roll was called of the Board of Directors, to wit:

Marcia Hyink	President
Buzz Buck	Vice President
Kim Kaufman	Secretary
Paul Despres	Assistant Secretary
Bob Breihan	Director

Directors Hyink, Buck, Kaufman, Despres and Breihan were present, thus constituting a quorum.

Also present at the meeting were Jeff Garrett and Onna Hendershot of USW Utility Group, Jamie Binaut of MAC and David Merritt of David L Merritt, P.C.

President Hyink called the meeting to order at 7:30 p.m.

The first item to come before the Board was agenda item No. 3, "Receive Auditors Report." David Merritt presented and reviewed the Audit Report to the Board. Director Breihan made the motion to approve the Audit Report, President Hyink seconded the motion.

The next item to come before the Board was Agenda No. 1, "Approve January 13, 2014 meeting minutes." Pursuant to discussion, President Hyink made a motion to approve the January 13, 2014 meeting minutes with the understanding that the typo in item # 13 was corrected. Secretary Kim Kaufman seconded the motion with all approving.

The next item to come before the Board was agenda item No 4, "Receive Bookkeeping Report" Financial Report given by Jamie Binaut, recommended payment of Checks 1054 – 1072 totaling \$96,592.14, Ending balance was \$75,017.10.

The next item to come before the Board was agenda item No. 5, "Consider and take any necessary action of bills and invoices relating to operational expenses-Professional." The Total of Bills and Invoices for the month of January was \$45,845.78. President Hyink made the motion to pay all bills and invoices, Secretary Kaufman seconded the motion. The motion was passed with all approving.

The next item to come before the Board was agenda item No 6, "Consider and take any necessary action regarding the remaining funds of the existing bond." No action taken at this time.

The next item to come before the Board was agenda item No. 7, "Consider and take any necessary action regarding the issuance of bond for Travis County WCID No. 18." No action taken at this time.

The next item to come before the Board was agenda item No. 8, "Consider and take any action regarding Service Contract Proposal for Pall Corporation." Board members have requested that Pall Corporation leave records of everything they have done in the p plant. President Hyink made the motion, Secretary Kaufman Seconded the Motion. President Hyink Signed the Contract.

The next item to come before the Board was agenda item No. 9, "Consider and take any necessary action regarding water conservation." No Action regarding water conservation at this time.

The next item to come before the Board was agenda item No. 10, "Consider and take any Necessary action regarding revision of drought contingency plan to comply with LCRA letter." Jeff Garrett Explained the importance of updating the drought contingency plan to comply with the LCRA letter. Garrett has recommended going to a stage 3 or 4, and recommends this be in writing. President Hyink would like to check with Tony Corbett the district Attorney. Directors Breihan and Despres have volunteered to look into updating the drought contingency plan. President Hyink moved to place TC WC & ID 18 to a Stage 3, Director Breihan Seconded the motion. The revision of the drought contingency plan will need to be revisited at the next board meeting. No motion was made at this time.

The next item to come before the Board was agenda item No. 11, "Consider and take necessary action regarding water rates." There was no discussion on this matter at this time.

The next item to come before the Board was agenda item No. 12, "Consider and review Austin Rainwater Harvesting Rebate Program." Director Breihan is requesting district use rainwater collection system. Director Breihan has volunteered to work with Jeff Garrett to work out the detail of this. President Hyink would like more information on the rebate program, no motion was made at this time.

The next item to come before the Board was agenda item No. 13, "Consider and take necessary action regarding the establishment of the District Anniversary." This item will be revisited next month.

The next item to come before the Board was agenda item No. 14, "Receive Engineer's Report." None presented at this time.

The next item to come before the Board was agenda item No. 15, "Receive Attorney's Report." None presented at this time.

The next item to come before the Board was agenda item No. 16, "Receive Managers Report." Jeff Garrett presented the Managers Report to include:

- Maximum flows were 646,000 gallons on January 7, 2014 with the average flow of 430,000 gallon per day were reported.
- Five Leaks in the Month of January

The next item to come before the Board was agenda item No. 17, "Consider and take necessary action concerning a list of items that the district already has and needs to replace based on priority.." No action on priority based items were discussed or of need at present time.

The next item to come before the Board was agenda item No. 18, "Consider and discuss customer request concerning 9808 San Luis Trail" The owner of 9808 San Luis Trail, Sunit Sikri, has requested to be reimbursed by the district for work performed by a local plumbing company Rooter Man. The customer presented a copy of his receipt by email to Jeff Garrett, in the amount of \$498.00. President Hyink moved the customer will not be reimbursed the \$498.00 by TC WC & ID 18, The motion was passed with all approving.

Other Matters to come before the board.

President Hyink motioned for adjournment at 9:54 pm. Secretary Kaufman seconded the motion.