

**MINUTES OF A MEETING  
OF THE BOARD OF DIRECTORS  
OF TRAVIS COUNTY WATER CONTROL  
AND IMPROVEMENT DISTRICT #18**

**STATE OF TEXAS**

**COUNTY OF TRAVIS**

A meeting of the Board of Directors of Travis County Water Control and Improvement District #18, open to the public, was held on Monday September 8, 2014 at the District office, 1502 San Juan Drive, Austin, Texas. Notice of the time, place and subjects of the meeting was posted.

The roll was called of the Board of Directors, to wit:

|              |                     |
|--------------|---------------------|
| Marcia Hyink | President           |
| Buzz Buck    | Vice President      |
| Kim Kaufman  | Secretary           |
| Paul Despres | Assistant Secretary |
| Bob Breihan  | Director            |

Directors Hyink, Buck, Kaufman, Despres and Breihan were present thus constituting a quorum.

Also present at the meeting were Mike Jump and Onna Hendershot of USW Utility Group, Keli Kirkley of Municipal Accounts, Mark Maxwell of Maxwebs, and John Jackson of CeBar Fire Department.

President Hyink called the meeting to order at 7:32 p.m.

Item No. 1, "Approve August 11, 2014 meeting minutes." Pursuant to discussion, President Hyink made a motion to approve the August 11<sup>th</sup>, 2014 meeting minutes. Secretary Kaufman seconded the motion with all approving.

Item No. 2, "Recognition of Citizens." Citizens in attendance for the September 8, 2014 Board Meeting were as follows: Ra Ketmayura, Yunqing Han, John Clem, David Winget, Alan Roddy and David Yeakey.

Item No. 3, "Consider and discuss customer bill dispute in reference to 10200 Birdlip Circle." The customer was unable to attend the meeting on his/her behalf. This matter will be discussed further at the next Board Meeting.

Item No 4, "Receive Bookkeeping Report" Financial Report given by Keli Kirkley, recommended payment of Checks 1250 - 1272 totaling \$63,331.85 ending balance was \$5,571.05. President Hyink made a motion to approve payment of checks and Secretary Kaufman Seconded the motion. The motion was passed with all approving. President Hyink stated to Keli Kirkley she would like MAC shown as investments.

Item No. 5, "Consider and take necessary action to employ district auditor." The Board of Directors reviewed and discussed the engagement letters provided by McCall Gibson Swedlund Barfoot PLLC. President Hyink made a motion to engage the auditor for two years. Secretary Despres seconded the motion. The motion was passed with all approving. The engagement letter indicating services for the years ended September 30, 2014 and September 30, 2015 was signed by the Board President.

Item No. 6, "Consider and take any necessary action regarding the fiscal year 2014 – 2015 District operating budget. The Board discussed District operating budget at the August Board meeting.

Item No. 7, "Consider and take action regarding adoption of proposed operations and maintenance tax rate for 2014 tax year." Citizens present at the board meeting express concern with the low proposed tax rate of .085, indicating preferred higher tax rate be passed. Citizens concerned with a lower rate the O & M would not work as it is intended to. President Hyink explains to the citizens that other funds are also available if needed for repairs. President Hyink explained to citizens that the Board gradually built up a balance which allowed the Board to pay the bond off early, which is why there is no debt. The O & M tax rate would be the same regardless. President Hyink make a motion to adopt the tax rate of .095, Secretary Despres seconds the motion with all approving. President Hyink and Secretary Kaufman signed order Levying Maintenance Taxes for 2014.

Item No. 8, "Discussion and action regarding District Website." Mark Maxwell of Maxwebs provided progress report for the Board. The progress report indicates the new domain name has been registered. Files of agendas, Meeting minutes and other documents have been uploaded to the new site. More items can be added to the website as they are made available. Email to Board Members will be utilized through the website. Municipal Accounts will be indicated as the investment office and Tony Corbett will be indicated as the district Lawyer. President Hyink made a motion to move forward. Secretary Kaufman seconds the motion with all approving.

Item No. 9, "Consider and discuss LCRA Water Contract Application." This Agenda item will be discussed at the next Board Meeting.

Item No 10, "Discussion and action regarding authorization for District Engineer to prepare engineering report to be submitted to TCEQ for authorization to use surplus bond monies for water system improvements." CMA Engineering is working to prepare this document.

Item No. 11, "Discuss 24/7 access to district meters." Present at the Board meeting were two residents that both have a district meter located behind a locked gate in the district.

The location of these meters prevents the district access to the meter during emergency situations along with general purposes. The residents and the Board members discussed moving a small portion of the fence to allow the district access to the meters on Foggy Glen and Commons Ford Rd. This option allows access to everyone that requires district access.

Item No. 12, "Receive Engineer's Report. " No Engineer's Report at this time.

Item No. 13, "Receive Attorney's Report." No Attorney's Report at this time.

Item No. 14, "Receive Managers Report." Mike Jump presented the Managers Report to include:

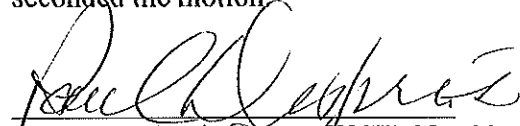
- Maximum flows were 1,504,000 gallons on August 12, 2014 with the average flow of 1,121,000 gallons per day were reported.

Mike Jump informed the Board of the status of Smith Pump and the repair at no charge, of the two Village west pump station pumps.

Other Matters to come before the Board

The Board members would like a list of all generator needs, and to add generators to next Board agenda.

Vice President Buck motioned for adjournment at 9:42 pm. Assistant Secretary Despres seconded the motion



Secretary, Travis County WCID No. 18

