

MINUTES OF A MEETING OF THE BOARD OF DIRECTORS OF TRAVIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT #18

STATE OF TEXAS

COUNTY OF TRAVIS

A meeting of the Board of Directors of Travis County Water Control and Improvement District #18, open to the public, was held on Monday, March 11, 2013 at the District office, 1502 San Juan Drive, Austin, Texas. Notice of the time, place and subjects of the meeting was posted.

The roll was called of the Board of Directors, to wit:

Marcia Hyink	President
Buzz Buck	Vice President
Kim Kaufman	Secretary
Paul Despres	Assistant Secretary
Bob Breihan	Director

Directors Hyink, Despres and Breihan were present, thus constituting a quorum.

Also present at the meeting were Mrs. Denise Wickersham of 1804 Tonto Lane, Mr. Hal Lanham, Mr. Matt Martin and Mr. Richard O' Donnell of AWR Services, Inc, Mr. Sam Godfrey of Samco Leak Detection Services and Mr. Hugh Bender of 3cGeo, Ms. Jerri Strain and David Ripley of Aqua Texas.

President Hyink called the meeting to order at 7:45 p.m.

The first item to come before the Board was agenda item No. 3, "Discuss and take any necessary action regarding proposals for contract services with Travis County WCID No. 18." Mr. Hal Lanham of AWR Services, Inc. was in attendance to present their proposal for contact services with Travis County WCID No. 18. The rate presented in the proposal from AWR Services, Inc. was \$15,500 per month. Further discussion took place which included the following:

- Price of copies in the proposal;
- Daily operations of the system;

- Water conservation;
- Rate structuring for the District;
- District's anniversary; and
- Mr. Lanham mentioned his company's long-term relationships with his clients and his staff and their knowledge for billing and water conservation (proposal attached to minutes).

The next item to come before the Board was agenda item No. 4, "Consider and take any necessary action for a presentation by Brian Shirley of 3cGeo for mapping." Mr. Hugh Bender was present to perform a presentation for the Open Source Software for mapping of the District. Their first map done on the Open Source Software was for the City of Round Rock in 1990 and has been online for six years and has not been down during this timeframe. Mr. Bender stated to the Board that he will provide a proposal for services of completing the mapping for the District for their next board meeting.

The next item to come before the Board was agenda item No. 1, "Approve February 11, 2013 meeting minutes." Pursuant to discussion, President Hyink made a motion to approve the February 11, 2013 meeting minutes. Director Breihan seconded the motion with all approving.

The next item to come before the Board was agenda item No. 5, "Discuss and take any necessary action regarding the vacation of easement for 1605 Miami Drive." Pursuant to discussion, President Hyink motioned for the Board to approve the vacation of easement for 1605 Miami Drive. Director Despres seconded the motion with all approving.

The next item to come before the Board was agenda item No. 6, "Discuss and take any necessary action regarding the capacity rating and membrane failures and any other items that involve the Pall Corporation and Travis County WCID No. 18." This item was tabled.

The next item to come before the Board was agenda item No. 7, "Discuss and take any necessary action supporting the appeal to the City of Austin with the West Travis County PUA." Director Despres discussed this item and stated that the appeal had been settled with the City of Austin.

The next item to come before the Board was agenda item No. 14, "Receive Managers Report." Mr. David Ripley presented the Managers Report to include:

- Three district leaks during the month of February 2013;
- Samco Leak Detection Services; and
- Water Plant and Filter Module Status.

Pursuant to discussion, President Hyink motioned for the Board to approve the proposal for leak detection services from Samco Leak Detection. Director Despres seconded the motion with all approving.

The next item to come before the Board was agenda item No. 16, “Approve payment of bills and invoices relating to operational expenses.” Pursuant to a review of the checks and discussion, Director Breihan motioned that the District approve checks #12729 through #12739 for payment in the amount of \$71,139.30. President Hyink seconded the motion with all approving.

Mrs. Jerri Strain presented the District Financial Report, discussing the cash report, construction funds, bond funds, and actual expenditures versus budgeted expenditures.

President Hyink motioned for adjournment at 10:05 pm. Director Despres seconded the motion with all approving.

Secretary, Travis County WCID No. 18