

**MARCH 9, 2020 MINUTES
MEETING OF THE BOARD OF DIRECTORS OF
TRAVIS COUNTY WATER CONTROL & IMPROVEMENT DISTRICT NO. 18**

A meeting of the Board of Directors of Travis County Water Control and Improvement District No. 18 was held on the 9th day of March 2020, beginning at 7:30 p.m. at the District's administrative office located at 1502 San Juan Drive, Austin, Texas. Notices of the time, place and the subject of the meeting, and the actions to be taken at the meeting, were posted at the places and for the time required by the laws of the State of Texas.

The meeting was called to order at approximately 7:30 p.m. with the following directors present: Vice-President Ashley Troy, Secretary Jennifer Sullivan and Secretary/Treasurer Anna Panossian. President Paul Despres and Assistant Secretary David Ochsner were absent. Also present were Patrick Hudson (legal counsel), Abraham Van Vleck of CMA Engineering (District Engineer), Andrew Hunt of Crossroads Utility Services, LLC (District Manager) and Tyler Wilson of Municipal Accounts and Consulting, LP (District Bookkeeper).

Agenda Item 1: Public Comment

None.

Agenda Item 2: Approval of Meeting Minutes

Director Panossian moved that the Board approve the February 10, 2020 meeting minutes as presented. Director Troy seconded the motion, which carried unanimously (3-0).

Agenda Item 3: Bookkeeper Report

Tyler Wilson presented the monthly Bookkeepers Report. After discussion, Director Sullivan moved that the Board approve the Bookkeepers Report and payment of bills and invoices as presented in the Bookkeeper Report and supplemental Bookkeepers Report with the exception of payment of director fees to any absent directors. Director Troy seconded the motion, which carried unanimously (3-0). A copy of the Bookkeepers Report is attached to these meeting minutes.

Agenda Item 4: Operation and Service Matters

Andrew Hunt presented the monthly operations and services report. He summarized the status of monthly operations and provided monthly water loss data, billing information, customer account adjustments and service termination data. Mr. Hunt also reported on the status of ongoing maintenance and improvement projects.

Agenda Item 5: Regulatory Compliance Matters

The Board tabled consideration of this matter.

Agenda Item 6: Engineering Report

Abraham Van Vleck presented the monthly engineering report.

Agenda Item 7: Automated Meter Reading System Contract

The Board tabled consideration of this matter.

Agenda Item 8: District Website and Communication Matters

The Board tabled consideration of this item.

Agenda Item 9: Election Matters

After discussion that the May 2, 2020 director election was uncontested, Director Troy moved that the Board accept the Certification of Unopposed Candidates and the Order Canceling the Election. Director Panossian seconded the motion, which carried unanimously (3-0).

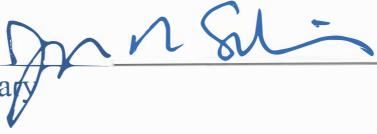
Summary of Action Items

The Board identified the following action items:

Agenda Item 9: Adjournment

At 8:27 p.m., Director Troy moved to adjourn the meeting. The motion was seconded by Director Sullivan and passed unanimously (3-0). The meeting adjourned at 8:27 p.m.

Secretary



Date:

- 04-13-2020