

## AGENDA

### TRAVIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 18 MEETING

TO: THE BOARD OF DIRECTORS OF TRAVIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 18, TRAVIS COUNTY, TEXAS, AND TO ALL OTHER INTERESTED PERSONS:

NOTICE IS HEREBY GIVEN THAT A MEETING OF THE GOVERNING BODY OF THE ABOVE NAMED POLITICAL SUBDIVISION WILL BE HELD ON THE 14TH DAY OF DECEMBER, 2020 AT 7:30 P.M.

**IN ACCORDANCE WITH THE GOVERNOR'S EMERGENCY PROCLAMATION SUSPENDING CERTAIN PROVISIONS OF THE TEXAS OPEN MEETINGS ACT EFFECTIVE MARCH 16, 2020 IN RESPONSE TO THE COVID-19 VIRUS, THE MEETING WILL BE CONDUCTED REMOTELY.**

**ALL PERSONS, INCLUDING MEMBERS OF THE PUBLIC, MAY JOIN THE MEETING THROUGH THE FOLLOWING WEBLINK: <https://global.gotomeeting.com/join/292324837> OR TELEPHONICALLY BY CALLING THE FOLLOWING CONFERENCE NUMBER: 1 (408) 650-3123 AND ENTERING ACCESS CODE: 292-324-837#.**

#### **Meeting Packet:**

A copy of the meeting packet is available at the following website: <https://tcwcid-18.org>

#### **Agenda:**

The meeting will be held for the following purposes:

1. Public Comment.

*Public comment will be accepted only during this portion of the meeting or as otherwise allowed by the presiding officer. Citizens wishing to address the Board should do so during this item. Individual speakers may be limited to five minutes of comment. Time is not transferable between speakers and may not be aggregated.*

2. Consider and take action regarding the minutes from prior meeting of the Board of Directors:
  - a. Approval of minutes from November 9, 2020 regular meeting of the Board of Directors.
3. Consider and take action regarding Bookkeepers Report and Payment of Bills and Invoices.

4. Consider and take action regarding modification of District policies, practices and procedures in response to COVID-19 disaster declaration.
5. Consider and take action regarding Operation and Service Matters:
  - a. Receive Manager's Report Regarding Water Service Operations;
  - b. Authorize Write-Off of Delinquent Customers Accounts and/or Referral of Delinquent Sums to Collections Contractor;
  - c. Consider, take action, and approve Water System Repairs, Maintenance, and Improvement Projects;
  - d. Discussion and possible action regarding Water Quality Testing and Compliance Matters;
  - e. Discussion and possible action regarding control of zebra mussels at District raw water intake facilities; and
  - f. Implementation of new utility billing software and payment system.
6. Consider and take action regarding potential establishment of community garden on District lands.
7. Consider and take action regarding Regulatory Compliance Matters.
8. Consider and take action regarding adoption of amendment to District Rules requiring customers with internet access to sign up on the AMR customer portal as a condition of a leak adjustment approval.
9. Consider and take action regarding Engineering and Construction Matters:
  - a. Receive Engineer's Report Regarding pending engineering and construction projects:
    - i. Water Treatment Plant Site Chemical Storage Relocation Project;
    - ii. Upgrade in electric service at raw water intake facility and other District facilities;
    - iii. Encasement or burying of existing overland water transmission line;
    - iv. Emergency Water Supply Interconnect with West Travis County Public Utility Agency;
    - v. Installation of Automated Meter Reading System; and
    - vi. Travis County Tumbleweed Drive Utility Relocation Project.
  - b. Report from Engineer regarding status of lead and copper inspections in connection with automated meter reading replacement project.
  - c. Consider and take action regarding approval of engineering proposal for waterline replacement and upgrade evaluation.
  - d. Consider and take action regarding approval of Award of Contract for Raw Water Intake Electric Improvements.

- e. Consider and take action regarding approval of Contract Awards, Change Orders and Pay Applications for District Construction Projects.
10. Consideration and possible action regarding District's records retention policies, practices and procedures.
  11. Consideration and possible action regarding historical annexation of properties into the District's boundaries:
    - a. Discussion and possible action regarding notification of customers regarding water rate payment and annexation options; and
    - b. Other matters related thereto.
  12. Consideration and possible action relating to District Website and Communication Matters.
    - a. Newsletters and other communications with residents;
    - b. Posting of information on District Website; and
    - c. Other matters related thereto.
  13. Summary of Action Items
  14. Adjourn

*Anthony S. Corbett*

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Attorney for the District

The Board of Directors may go into Executive Session if necessary, pursuant to the applicable section of Subchapter D, Chapter 551, Texas Government Code, of the Texas Open Meetings Act, on any of the above matters. No final action, decision or vote will be taken on any subject or matter in Executive Session.

The District is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call 512-263-2707 for further information.