

**MINUTES OF A MEETING
OF THE BOARD OF DIRECTORS
OF TRAVIS COUNTY WATER CONTROL AND IMPROVEMENT
DISTRICT #18**

STATE OF TEXAS COUNTY OF TRAVIS

A meeting of the Board of Directors of Travis County Water Control and Improvement District #18, open to the public, was held on Monday November 14, 2016 at the District office, 1502 San Juan Drive, Austin, Texas. Notice of the time, place, and subjects of the meeting were posted.

The roll was called of the Board of Directors, to wit:

Paul Despres President
Kim Kaufman Vice President
Jennifer Sullivan Secretary
Ashley Troy Assistant Secretary
Bob Breihan Director

Directors Despres, Troy, Kaufman, Breihan, and Sullivan were present thus constituting a quorum.

Also present at the meeting was Gene Chisum, Chad Jameson, Callie Stafford of USW Utility Group, and Taylor Kolmodin of Municipal Accounts.

Vice President Kaufman called the meeting to order at 7:36 p.m.

Item No. 1, "Approve October 2016 meeting minutes" Ashley makes a motion to approve October 2016 minutes, Paul seconds the motion. Passed unanimously.

Item No. 2, "Recognition of citizens" Fred Ballard from Blue Horse Homes LLC was present to speak with the board about tap fees at Lipan Trail and Sam Godfrey with Samco Leak Detection services to speak with the board about a proposal for the Bella Lago subdivision. Also, present at the meeting was a concerned customer who did not sign in, who had questions about the TCEQ violation letter's that they had been receiving in the mail. Chad informed the customer that there was 44 cylinders at the district water plant that was in the process of being changed out to help the current problem of the high TTHM's that the district was currently in violation of. Ashley Troy asked why another violation letter was sent to the district customers when the board had previously asked for something in layman's terms to go out to the customers as well to avoid any worrying and to assure customers that the problem is in the process of being resolved. The board also requested that any time there is a violation letter that

needs to go out to the customer, that the board be notified either via email, call, or text so they can inform any customers who may have any questions if asked. Paul Despres offered for USW Utility Group to contact CMA Engineering anytime with questions regarding redesigning of Travis County WCID #18 water plant or the reconstruction of the water plant.

Item No. 3, "Bookkeepers report" Financial report given by Taylor Kolmodin, recommended payment of checks 1924-1989 totaling \$130,000 with an ending balance of \$9,853.28. Kim Kaufman Makes motion to approve checks, Ashley Troy seconds the motion.

- "Discuss process changing from Central Bank to Compass Bank" Taylor Kolmodin let the board know that the bank can be switched in about thirty days to Compass. Will keep in contact with Darrell Faykus from USW Utility Group during the switch.

Item No. 4, "Consider and discuss Samco proposal for Bella Lago Subdivision" Sam Godfrey from Samco leak detection services came to the board with a proposal for locating meters and hydrants in the area that have not been located in the GPS mapping. Sam provided the board with maps of the Bella Lago area. The board is interested if anything else can be located in the GPS like plant valves in case of an emergency. Sam let the board know anything that needs to be marked on mapping system can be mapped. Paul Despres makes a motion to approve proposal along with major pumps and valves located on GPS, Kim Kaufman seconds the motion. Passed unanimously.

Item No. 5, "Discussion with Fred Ballard regarding Lipan Trail taps with Previous Management Company" Fred Ballard with Blue Horse Homes LLC came to speak with the board regarding an agreement of Tap fees being waived with old Management Company. Travis County WCID#18 has nothing on file of an agreement being made of waiving Tap fees for the builder. Fred Ballard did not have any paperwork to present the board for the agreement of waiving the five tap fees on Lipan Trail. Fred Ballard said Aqua Texas had agreed to waive the tap fees if Fred Ballard had installed all the service lines down in the area. Since Fred Ballard had no documentation of agreement of Tap fees being waived the board declined Fred Ballard's request for the removal of the five tap fees on Lipan Trail.

Item No. 6 "Consider and discuss rate consultant services" -Tabled, Board wants to do more research and discussion on the topic.

Item No. 7 "Consider and discuss changing internet providers" The board was presented a contract for changing phone and internet services, the contract is for three years with Earthlink phone systems and Time warner Cable for Internet services. Board voiced their concerns after looking over their contract that the rates can change at any time with no notice. Contract amount is less then what board is currently paying for with AT&T Internet and phone services. Jenny makes a motion to sign the contract, Kim Seconds the motion. Passed unanimously.

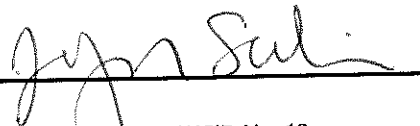
Item No. 8 "Receive Managers report" Chad Jameson gave the Managers report,

- "Consider and discuss Compressors for Bal Harbor water plant" Chad presented the board with a quote from Ingersal Compressors, price includes moving old compressors from Bal Harbor out and installing new compressors. The board has the option to purchase maintenance for the new compressors, Chad advised the board to purchase a one-time maintenance for Compressors and have one of our

techs supervise and watch how maintenance is done so USW Utility Group can perform the maintenance from then on. Jenny makes a motion to approve quote for Ingersal Compressors, Ashley seconds the motion.

- “Discuss Scada upgrade quotes” The board was presented quotes for Scada upgrades from Pall Corporation, The quote was included with two big generators and one small generator. The board wanted to know if there was any ground rules with TCEQ regarding buying these generators, Chad let them know that TCEQ has no rules regarding generators, will need to buy trailer’s for generators. The board also wanted to know if there needed to be an engineer report for buying generators, Chad let them know that they did not need an engineer report. –Item Tabled
- Discuss generators quotes-Tabled waiting on pricing from distributor’s and if an electrical engineer is required to proceed.
- “Discuss quotes for 44 module replacement” Chad presented a quote to the board for 44 module replacements which will help the TTHM’S level at the plant go down once replaced, Paul motions to approve the quote, Kim seconds the motion.
- “Discuss valve locate and dig ups” USW Utility group presented the board with a work authorization for Main and shut off valves that need to be located and dug up due to Travis County paving over the district shut off valves. Paul makes motion to allocate \$20,000 of work once a list of valves and main valves have been presented to the board.
- “Discuss quotes for voice recognition software plus three microphones” The board was presented three quotes for Voice recognition to help any hearing impaired customers or board member be able to know what is going on in the meeting. Jenny made a motion to approve the voice recognition for \$300.00, Kim seconds the motion.

Item No. 9: “Adjourn” Bob Breihan makes motion to Adjourn at 11:30 P.M. Kim Seconds the motion. Passed unanimously.

X 

Secretary, Travis County WCID No. 18