MINUTES OF A MEETING

OF THE BOARD OF DIRECTORS

OF TRAVIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT #18

STATE OF TEXAS COUNTY OF TRAVIS

A meeting of the Board of Directors of Travis County Water Control and Improvement District #18, open to the public, was held on Monday June 12, 2017 at the District office, 1502 San Juan Drive, Austin, Texas. Notice of the time, place, and subjects of the meeting were posted.

The roll was called of the Board of Directors, to wit:

Paul Despres	**President**
Kim Kaufman	**Vice President**
Jennifer Sullivan	**Secretary**
Ashley Troy	**Assistant Secretary**
Bob Breihan	**Director**

Directors Despres, Kaufman, Sullivan, and Troy were present thus constituting a quorum.

Also, present at the meeting was Jeffrey DuPont, Gene Chisum, Callie Stafford and Darrell Faykus of USW Utility Group, Taylor Kolmodin of Municipal Accounts, and Tony Corbett of Mclean and Howard, LLP.

Call to Order

Director Despres called the meeting to order at 7:31 p.m.

Item No. 1, "Approve May 2017 meeting minutes"

Motion:

Director Despres makes a motion to approve the May 2017 meeting minutes, Director Kaufman seconds the motion, approved.
Voting Aye: Directors Despres, Kaufman, Sullivan, and Troy
Voting Nay: None
Absent: Breihan

Item No. 2, "Approve June 8, 2017 meeting minutes"

Motion:

Director Despres makes a motion to approve the ~~May~~ June 8 2017 meeting minutes, Director Kaufman seconds the motion, approved.
Voting Aye: Directors Despres, Kaufman, Sullivan, and Troy
Voting Nay: None
Absent: Breihan

Item No. 3, "Recognition Of citizens"

Robin Ryan from 503 N Cuernavaca Drive unit B was in attendance to discuss leak adjustment. Jobie Walters was in attendance to discuss the Lipan Trail line extension. Jack Howard from 10504 War Bonnet Drive attended the districts monthly board meeting to discuss annexation into the district and also about putting a fire hydrant on War Bonnet Drive. Marlenia Richardson from 2100 Saratoga Drive was in attendance to discuss the water quality and district budget. Kristina Shevory from 2307 Balboa Road, Catherine Reynolds from 1906 Casa Grande Drive, Beatrice Baldwin from 1119 San Augustine Drive, Sarah Hannon from 1801 Carlotta Lane, Andrew Paier from 2612 Padina Drive, and Thomas Orf from 2405 Saratoga Drive was in attendance to discuss water quality in the district. Harlen Winter from 2509 De Soto Drive was in attendance to discuss high usage on water bill. Ms. Winter was not on the agenda to discuss the matter, director Despres requested she be put on the July 2017 agenda to discuss spiked water usage and bill.

Item No. 4, "Discussion and consideration extension of the lease on district property at 2302 San Juan Dr."

Mons Anderson did not show up for meeting to discuss lease agreement. - Tabled

Item No. 5, "Bookkeepers report"

Bookkeepers report was given by Taylor Kolmodin, recommended payment of checks 2199- 2240 totaling $154,625.34 with an ending balance of $21,665.00. Marlenia let the board know she was sent financials for the district from 2012 – 2016. Marlenia asked if she could correspond with Taylor via email regarding any financial questions for the district. Director Despres requested that he be carbon copied on the emails to make sure the conversations are being kept on record.

Motion:

Director Sullivan makes motion to approve checks 2199-2240 Director Kaufman seconds the motion, approved.
Voting Aye: Directors Despres, Kaufman, Sullivan, and Troy
Voting Nay: None
Absent: Breihan

Item No. 6, "Districts annual review of investment policy"

Director Despres makes a motion to approve districts annual review of investment policy, Director Kaufman seconds the motion, approved.
Voting Aye: Directors Despres, Kaufman, Sullivan, and Troy
Voting Nay: None
Absent: Breihan

Item No. 7, "Discussion on water quality in the district"

Director Despres introduced himself to the customers in attendance and let them know that the district is currently in compliance with TCEQ regarding levels of Trihalomethanes. Kristina asked the board why when she had asked about an order in August 2016 that they has said they knew nothing about it. Kristina states that she called TCEQ and that the Order was signed by a board member in August of 2016. Director Despres let the customers know that they had a lot going on with the past president passing away and losing another board member as well. Catherine contacted other districts that pull water from Lake Austin and they are not having any problems with Trihalomethanes and she is very concerned with the ongoing problem. Kristina mentioned a mentorship program with TCEQ to help get the bad water quality in check. Director Troy let the customers know that the board is not satisfied with the management with USW Utility Group and that she has had two operations managers since becoming a board member.

Item No. 8, "Consider and discuss leak adjustment request for 9505 Saugus Lane"

Linda De La Fuente was not in attendance to discuss leak adjustment request. – Tabled

Item No. 9, "Discussion regarding Jobie Walter Lipan Trail line extension"

Jobie Walters attended the meeting and wanted to know the status on pricing for the line extension. Gene let her know that he has yet to hear back from the districts engineer but will let her know as soon as he gets with Robbie. Jobie requested that line pricing and plans be sent over to her as soon as possible so she can know if it would be better to get a well on property because of home square footage or if she needs to connect to the districts line.

Item No. 10 "Discuss water leak repairs and possible invoice adjustments for 513 N Cuernavaca Dr. Unit B"

Director Despres apologized to Robin for making it seem like the board would cover all charges on her bill. Director Despres explained that the district cannot give out free water to the customers. Robin let the board know that she will not pay for the water that is says she used. Director Troy offered payment plan options for customer, Robin declined payment plan and stated she will not pay for the water it says she used. Customer left meeting with no resolution to the agenda item.

Item No. 11, "Discussion and possible action regarding amendment to District rules regarding plumbing permits and inspections"

Item to be discussed at July 2017 board meeting.-Tabled

Item No. 12, "Discussion regarding Travis County #18 leak adjustment policy"

Item to be discussed at July 2017 board meeting.-Tabled

Item No. 13, "Samco leak detection historic leak map"

3CGEO is in process of creating leak detection map, will be put on agenda when map is present.-Tabled

Item No. 14, "Discussion regarding food trailers connection's in the district"

Gene will send out non-compliant letter to illegal connections.-Tabled

Item No. 15, "Discussion on line replacement in the district"

Item to be discussed at July 2017 board meeting.-Tabled

Item No. 16, "Discuss blanket request for annexation of out of district customers residing in the City of Austin"

Tony Corbett let the board know that The City of Austin council approved, blanket consent given. Jack requested fire hydrant for War Bonnet Drive, there are no fire hydrants present on the street. The board will get with the district engineer to discuss fire hydrant on street.

Item No. 17 "Discussion and possible action relating to the Texas Commission on Environmental Quality Agreed Order (Docket No. 2016-I032-PWS-E) effective May 4, 2017 relating to certain water quality and reporting violations.

a. **Discussion and possible action regarding status of compliance**
b. **Discussion and possible action relating to required submittals to TCEQ**

Travis County WCID #18 has had five violations on annual average, eight more since then. Travis County WCID #18 is currently in compliance with TCEQ.

Item No. 18, "Discussion and possible action relating to contract operation and management services for District facilities and services"

a. **Discussion and possible action relating to termination of Professional Services Agreement dated July 1, 2013, as amended, between USW Utility Group and the District**
b. **Discussion and possible action relating to approval of new contract for district operation and management services**
c. **Discussion and possible action regarding transition procedures for transfer of contract operation and management services from USW Utility Group to new contractor**
d. **Approve correspondence to District customers relating to potential change in contractor for District operation and management services**
e. **Other matters related thereto**

Director Despres let the customers know that the board was unsatisfied with the contract with USW Utility Group. Director Troy let the customers know that they have set up a committee to look for companies to make proposals to manage Travis County WCID #18 water system. The board of directors expressed their concerns for all the citizens that were frustrated with bad water quality. Director Sullivan expressed that she was not satisfied with the customer service of USW Utility Group. Customers wanted to make sure that the new management company has experience working at a plant with these problems.

a.

Motion:

Director Sullivan makes a motion to terminate USW Utility Group Contract, Director Kaufman seconds the motion, approved.
Voting Aye: Directors Despres, Kaufman, Sullivan, and Troy
Voting Nay: None
Absent: Breihan

b.

The board let the customers knows that they have spoken with several management companies and that they feel Crossroads Utility Services is best fit for the plant that the district has and has experience with getting Trihalomethanes taken care of. The board asked to have the new contractor in as soon as possible.

Motion:

Director Despres makes a motion to have a meeting June 19, 2017 to have a contract review of Crossroads Utility Services, Director Sullivan seconds the motion, approved.
Voting Aye: Directors Despres, Kaufman, Sullivan, and Troy
Voting Nay: None
Absent: Breihan

c.

USW Utility Group's billing system AVR, will help assist transferring billing information to Crossroads Utility Services.

Item No. 19, "Receive attorneys report"

Tony Corbett has none to give at this time.

Item No. 20 "Receive Managers report"

Gene Chisum gave the managers' report, the district has a 7% water loss, currently fixing leaks throughout the district. Kristina asked why second plant is so much harder to get in compliance than the first plant. Gene let her know that the second plant has a membrane system which won't remove Trihalomethanes and that chlorination and injections are a big part of the problem.

- **"Air Compressor Quotes"**
  More information needed-Tabled
- **"Discuss generators**
  More information needed- Tabled
- **"Considers for water plant"**
  USW is still waiting on Robby Callegari for information.
- **"Carpet Quotes"**

Still trying to locate carpet company- Tabled

- Discuss implementation of district backflow prevention/cross-connection program annually

Will discuss at a future day-Tabled

Item No. 21 "Adjourn"

Motion:

Director Despres makes a motion to adjourn at 11:3.0 p.m. Director Kaufman seconds the motion, approved.

Voting Aye: Despres Sullivan, Troy and Kaufman
Voting Nay: None
Absent: Breihan

X _____

Secretary, Travis County WCID No. 18