

**MINUTES OF A MEETING
OF THE BOARD OF DIRECTORS
OF TRAVIS COUNTY WATER CONTROL
AND IMPROVEMENT DISTRICT #18**

STATE OF TEXAS

COUNTY OF TRAVIS

A meeting of the Board of Directors of Travis County Water Control and Improvement District #18, open to the public, was held on Monday May 9th, 2016 at the District office, 1502 San Juan Drive, Austin, Texas. Notice of the time, place and subjects of the meeting was posted.

The roll was called of the Board of Directors, to wit:

Marcia Hyink	President
Buzz Buck	Vice President
Kim Kaufman	Secretary
Paul Despres	Assistant Secretary
Bob Breihan	Director

Directors Buck, Kaufman and Despres were present thus constituting a quorum.

Also present at the meeting was Scott Spidle, Ramon Sepulveda, Callie Stafford and Onna Hendershot of USW Utility Group, and Taylor Kolmodin of Municipal Accounts.

Vice President Buck called the meeting to order at 7:30 p.m.

Item No. 1, "Approve April 2016 meeting minutes." Assistant Secretary Despres requested prior to approving the minutes it is indicated to update the citizen phrase "over use of chemicals to using chemicals" Vice President Buck moves to approve the minutes with the indicated corrections, Assistant Secretary Despres seconds the motion.

Item No. 2, "Recognition of citizens." Citizens present at the meeting were Doug Verret of 1804 Ski Slope, Bill Lockett of 1712 Ski Slope to discuss out of district rate increase. Mons Anderson of 2302 San Juan to discuss Commercial Lease renewal. Citizen Doug Verret indicates he is here to protest rate increase and comment on the out of district fees. He has noticed there is a tax for in district customers and a flat fee charge of \$55 for out of district customers. He believes this is a substantial increase in comparison. Mr. Verret indicates his calculations indicate an increase of 8.4% for in district customers vs. 18% for out of district customers – he indicates this is a substantial gap and unfair to out of district customers. Bill Lockett asked the Board what the difference between service area and service district was. Assistant Secretary Despres indicated the service area would indicate the area the district is able to provide water to, whereas the district area

indicates the areas taxed. Bill Lockett indicates to the Board that he does not pay taxes to the City of Austin. Assistant Secretary Despres indicates both residents are welcome to request to be annexed into the district. He recommends beginning the process by writing a letter making the request. Doug Verret indicated that several years prior he had provided a check to the district applying for annexation. When the district changed management companies several years ago the check was returned and the annexation did not occur. Mr. Verret is requesting to level out the cost of out of district fees for the present time. Assistant Secretary Despres indicates that today they are unable to make a decision legally. Despres questions if there is a data set of property values they could view for the out of district customers – Verret indicates that TCAD provides property values and that you could simply look at any location for an out of district customer. Secretary Kaufman indicates TCAD is not always accurate, and this district is one of the most reasonably priced districts in the area. The Board has requested to add the discussion of out of district fees to the June Agenda.

Item No. 3, “Receive Bookkeeping report.” Financial Report given by Taylor Kolomodin, recommended payment of Checks 1747 – 1759 totaling \$72,530.27 with an ending balance of \$33,766. Vice President Buck makes a motion to pay checks 1747 – 1759, Secretary Kaufman seconds the motion with all approving.

Item No. 4, “Discuss commercial lease renewal.” Mons Anderson indicated to Board continued interest to continue leasing building on a long-term basis. Indicates over the period of the lease he has put a new roof and done general maintenance and up keep on the building. He has indicated that he will need to make additional improvements to the building due to the flooding that occurs when it rains. Despres indicates that in the original lease it was indicated that the grounds would be kept tidy at all times. Mr. Anderson indicates he doesn’t believe he has had any complaints but that he could be cleaner. The Board has requested to keep the discussion of the commercial lease on the June Agenda.

Item No. 5, “Consider and Discuss Ricoh Printer quote.” Vice President Buck made a motion to approve the quote with Ricoh to provide the district with direct billing. Assistant Secretary Despres seconds the motion.

Item No. 6, “Discuss rainwater harvesting program.” Discussed the rainwater harvesting program and the implementation of the program. Kaufman requested advertising on the district website and on the next door app.

Item No. 7, “Receive Attorney’s Report.” None to provide at this time.

Item No. 8, “Receive Engineers Report.” None to provide at this time.

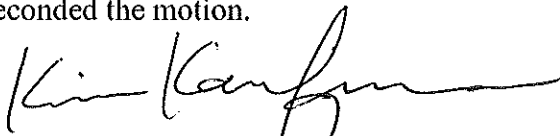
Item No. 9, “Receive Managers Report.” Ramon Sepulveda of USW provided the Managers report to include:

Maximum Flows were 823,000 Gallons occurring on April 11, 2016 with an average flow of 552,000.

- There were no district leaks in the month of April
- 2 meters changed

- There were no new taps set in the month of April.
- Sepulveda indicated to the Board, the purchase of generators for the district would be beneficial and recommends quotes be presented for consideration in light of the recent power outage at the facility. Spidle recommended 2 stationary generators and 1 portable. Assistant Secretary Despres indicates he would be interested in seeing quotes, Secretary Kaufman indicates his preference is Diesel units.
- Sepulveda indicated to Board of the directors the process of applying for road cut permits requires the knowledge of Travis County rules and regulations. Sepulveda indicates the district Engineer would be able to apply and process the requests and track all specifications for road cut permits. The Board agrees, and indicates to utilize the district Engineer for Road Cut Permits.
- Updated the Board with the most recent readings of Trihalomethanes - based on the current reading, one additional violation letter will be issued as expected. This could be possible due to the river water, the cause is due to additional algae in water causing organic matter and free chlorine to combine. The next quarter of readings, it is projected the high read will come off of the rolling average.
- Sepulveda provided quotes to the Board for two 6" butterfly valves for replacements for FCV 1001 – indicated inside is full of sediment and breaking pins. Vice President Buck Moved to purchase 3 Butterfly Valves Assistant Secretary Despres Seconded the motion.
- Sepulveda provided quotes to the Board for a Portable Analyzer – PPA kit Water Quality testing, indicating would dramatically streamline operations process. This kit removes variables from the results, takes the operators analysis out of the equation. Total cost of kit through Hach - \$3620.00. Assistant Secretary Despres makes a motion to purchase PPA Kit, Vice President Buck Seconds the Motion.

Vice President Buck motioned for adjournment at 10:10 pm. Secretary Kaufman seconded the motion.



Secretary, Travis County WCID No. 18