

**MINUTES OF A MEETING
OF THE BOARD OF DIRECTORS
OF TRAVIS COUNTY WATER CONTROL
AND IMPROVEMENT DISTRICT #18**

STATE OF TEXAS

COUNTY OF TRAVIS

A meeting of the Board of Directors of Travis County Water Control and Improvement District #18, open to the public, was held on Monday July 11, 2016 at the District office, 1502 San Juan Drive, Austin, Texas. Notice of the time, place, and subjects of the meeting were posted.

The roll was called of the Board of Directors, to wit:

Marcia Hyink	President
Buzz Buck	Vice President
Kim Kaufman	Secretary
Paul Despres	Assistant Secretary
Bob Breilhan	Director

Directors Buck, Kaufman, and Breilhan were present thus constituting a quorum.

Also present at the meeting was Chad Jameson, Kendra Pratt, Callie Stafford, and Onna Hendershot of USW Utility Group, Taylor Kolmodin of Municipal Accounts and Tony Corbett of Freeman and Corbett, Michael Jones of Thompson line engineering.

Vice President Buck called the meeting to order at 7:34 p.m.

Item No. 1, "Approve June 2016 meeting minutes." Vice President Buck made a motion to approve the minutes, Secretary Kaufman seconds the motion.

Item No. 2, "Recognition of citizens." Citizens present at the meeting were Doug Verret of 1804 Ski Slope, here to discuss the rate increase concerning out of district residents. Citizens Ross Johnson of 905 Lipan Trail, Jason and Sarah Hannon of 1801 Carlotta Lane, Sam and Stephanie Godfrey of 1308 Daytona Drive, Griffin Gardner of 100 N Laurelwood Drive, Mark Lung of 1211 Miami Drive, Kate Martin of 2605 De Soto Drive, Kam Praytor of 1001 Ottawa Drive, and Thomas Orf of 2405 Saratoga Drive were all in attendance to discuss water quality concerns and TCEQ violation notices. Ross Johnson voices his concerns for recent violation letters relating to elevated Trihalomethane levels in the water. The TCEQ required language of the notices have created concern in the residents of the district. Jameson of USW explained to the citizens the levels of the Trihalomethane in the water were two parts per billion over the amount that is allotted. Kate Martin inquired about previous Chloramine levels in the water and

the violation letters from several months ago. Jameson explained that Trihalomethane is a result of high levels of Chloramine. Sam Godfrey voiced his concerns regarding past TCEQ violations with water and reporting. Chad assures Mr. Godfrey that all violations have been taken care of besides the Trihalomethanes. Kam Praytor mentioned the chlorine burn the district did back in January of 2016, she was curious if the chlorine that was going through the system was monitored twenty four hours a day to ensure safe levels of chlorine. Jameson explained the Scada system and that we receive all plants calls and can control the plant via a computer or cell phone when called out. He explains that filters are being changed at the plant which will help with the Trihalomethanes and odor of chlorine. Sam Godfrey asked about the district implementing a system that could notify customers when there is a leak or any emergency the district is experiencing via text or email. Kendra Pratt of USW indicated communication of that nature has been used for emergency scenarios. Director Breihan asked the citizens if they would like someone from TCEQ to come in and confirm everything Mr. Jameson has indicated to them. The citizens agreed, and Sam Godfrey volunteered to share contact information for Elsa Johnson, previously affiliated with TCEQ but would inspect and help get everything back to TCEQ standards. Sam will provide contact information to USW. Ross Johnson requested a better form to communicate violations and how they are sent out so that customers can understand them better, Pratt assured them that the district would find additional forms of communication. Tony Corbett the Districts attorney addresses the citizens and indicates that Marcia Hyink the Board President of more than 20 years has passed away. He indicates that there is a vacant position on the board. He indicated the Board has sixty days to fill this position, and if anyone is interested to forward a copy of your resume and background to the water district.

Item No. 3, "Receive Bookkeeping report." Financial Report given by Taylor Kolomodin, recommended payment of Checks 1809 – 1841 totaling \$152,688.26 with an ending balance of \$15,473.92 Vice President Buck makes a motion to pay checks 1809 – 1841, Secretary Kauffman seconds the motion with all approving.

Item No. 4, "Discuss commercial lease renewal." The Board tabled this item.

Item No. 5, "Discuss rainwater harvesting program." Jameson indicated to the board his experience working with rainwater harvesting in the past. He spoke with his contact from Texas A&M – who provided him with all necessary documentation needed to start the Rainwater Harvesting Program. Director Breihan notified Jameson that he has sent in a form to get the Rainwater Harvesting program going and that his contractor was going to send in a form as well.

Item No. 6, "Discuss line extension on Lipan Trail." Michael Jones represented Thompson line engineering and indicated to the board he was here to request a line extension on Lipan Trail and would be happy to answer any questions the Board may have. Secretary Kauffman asked the need for the extension and if there were any issues involved. Jones replied no there were no issues, the line was going to be extended approximately 600 feet from where the line currently ends. He explains the line is going to be an 8" C900 water line to meet the current infrastructure. Vice President Buck made a motion to approve the Line Extension on Lipan Trail, Director Breihan Seconded the motion with all approving.

Item No.7. Discuss out of district fees." Citizen Doug Verret reiterates he is here to protest the recent rate increase specifically the new out of district fees. He indicates that he looked into the data provided to him from the district, and he determined out of district customers pay 200% more taxes than in district customers. The 2015 data for in district customers indicate .38 per hundred gallons, while out of district customers pay \$1.38 per one hundred gallons. Vice President Buck asked Tony Corbett the Districts Attorney for his input on this matter. Corbett indicated the board could consider, either putting in an amendment for its rate order, or the board could retain a rate consultant. The Board requested quotes to obtain a rate consultant.

Item No. 8. "Discuss and approve delinquent accounts list." The board was presented with the delinquent accounts list. Jameson asked the board the requirements needed for delinquent customers to terminate services. Pratt spoke with the board about how other districts manage their delinquent customers and how after sixty days of no payments the customer must pay past due bills to avoid service disruptions. Secretary Kauffman made a motion to pass and Bob Breihan seconded the motion.

Item No. 9 "Receive Attorney's Report." None to provide at this time.

Item No. 10, "Receive Engineers Report." None to provide at this time.

Item No. 11, "Receive Managers Report." Jameson of USW provided the Managers report to include:

Maximum Flows were 875,000 Gallons occurring on June 11, 2016 with an average flow of 816,000.

- There were three district leaks in the month of June
- There were seven meter replacements
- There were no new taps set in the month of June
 - Chad Jameson provided the board with a US Underwater tank diving and tank cleaning quote. He notified them that there is about two feet of sediment in the tanks that need to be cleaned out. He informed the board that all tanks would need to have the sediment removed and it would cost \$14,092. Kim moved the motion and Buzz second it.
 - Chad discussed Clean Harbors \$3,019.30 quote with the board and informed them of the three oil drums in Village West's yard that needed to be cleaned up and soil tested and removed to be replaced with clean dirt. Bob Breihan Moved the motion and Kim Kauffman second the motion.

Vice President Buck motioned for adjournment at 9:11 pm. Secretary Kaufman seconded the motion.