

**MINUTES OF A MEETING
OF THE BOARD OF DIRECTORS
OF TRAVIS COUNTY WATER CONTROL
AND IMPROVEMENT DISTRICT #18**

STATE OF TEXAS

COUNTY OF TRAVIS

A meeting of the Board of Directors of Travis County Water Control and Improvement District #18, open to the public, was held on Monday March 9th, 2015 at the District office, 1502 San Juan Drive, Austin, Texas. Notice of the time, place and subjects of the meeting was posted.

The roll was called of the Board of Directors, to wit:

Marcia Hyink	President
Buzz Buck	Vice President
Kim Kaufman	Secretary
Paul Despres	Assistant Secretary
Bob Breihan	Director

Directors Hyink, Buck, Kaufman, Despres and Breihan were present thus constituting a quorum.

Also present at the meeting were Teri Schoener and Onna Hendershot of USW Utility Group, Taylor Kolomodin of Municipal Accounts, Tony Corbett of Freeman and Corbett, and Debra Jan Hill and Christen of Central Bank.

President Hyink called the meeting to order at 7:35 p.m.

Item No. 1, "Approve February 9th, 2015 meeting minutes." Pursuant to discussion, Vice President Buck made a motion to approve the February 9th, 2015 meeting minutes. President Hyink seconded the motion with all approving.

Item No 3, "Receive Bookkeeping Report" Financial Report given by Taylor Kolomodin, recommended payment of Checks 1377- 1393 totaling \$74,117.93 with an ending balance of \$14,751.43.

Item No. 4, "Discuss banking options offered by Central Bank." Debra Jan Hill of Central Bank gave an introduction to the options available at Central Bank. The electronic lockbox payment options would include: online bill pay, retail store payments and internet payments via website. Mrs. Hill indicated a lockbox account with Central Bank is a free account, the only thing they ask is that a balance of \$150,000 remain in the account – but it is not a requirement. Kristen introduced the online banking capabilities

and indicated that with remote deposit the funds would be instantly available. The machine used for the remote deposit would be provided by the bank. The online banking feature offers the capability to look back in deposited checks for up to 1 year along with access to reports related to account. President Hyink makes a motion to move Travis County Water Control and Improvement District #18's lockbox account to Central Bank, and to utilize all payment options provided. Vice President Buck seconds the motion. The motion was passed.

Item No. 5, "Discuss proposed project in relationship to the installation of fire hydrants" This item will be discussed further at the next meeting.

Item No 6, "Consider and take necessary action regarding water rates" This item requires further discussion. The Board will discuss this at the next Board Meeting.

Item No 7, "Consider and take necessary action regarding obtaining Real Estate Agent in reference to 1500 San Juan Dr." The Board has been provided with background information of Realtors working within the Austin area. President Hyink, Secretary Kaufman and Assistant Secretary Despres would like to select a realtor to use relating to 1500 San Juan Dr. Assistant Secretary Despres make a motion to select Sharon and Douglas Burd with Re/Max. President Hyink seconds the motion. The motion is passed.

Item No. 8, "Receive Attorney's Report." No Report at the time.

Item No. 9, "Receive Engineer's Report." No Report at this time.

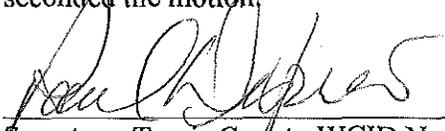
Item No. 10, "Receive Managers Report." Greg Prudhomme presented the Managers Report to include:

- Maximum flows were 761,000 gallons on February 1, 2015 with the average flow of 427,000 gallons per day were reported.
- There were no district leaks in the month of February.
- 9 meters changed
- There were no taps and meters set in the month February.
- There were no module failures in the month of February.
- Teri Schoener spoke with the Board relating to district needing a system burn – she recommends to the Board to perform additional flushing for 3 months – this would allow the operator to monitor sample results and determine if a system burn is necessary.
- Builder Sean Guess provided plans for water meter relocation for 2906 Edgewater Dr. The customer requested the pricing amount to be charged for the relocation. Teri Schoener recommended charging a new Tap Fee for the relocation of the meter. President Hyink makes a motion to charge the customer a new Tap Fee, but to indicate the meter must be accessible by the district 24/7. Secretary Kaufman seconds the motion. The motion is passed with all approving.

Item No. 11, "Consider and discuss customer bill dispute relating to 1207 Mayan Way." The Board of directors invited the resident of 1207 Mayan Way to the March Board Meeting to discuss the bill dispute. The customer is not in attendance at the Board Meeting to discuss bill dispute with the Board. Tony Corbett gives the Board an update

on the correspondence between his office and the resident. The resident has indicated an \$80 payment would be made to cover all charges. The Board inquired if any payments have been received for 1207 Mayan Way. USW indicated no payments have been received at this time. Assistant Secretary Despres recommends removing penalties and offering a payment plan to the customer. President Hyink indicates the \$80 payment the customer indicated will be made should be treated as a partial payment. The customer will need to pay the remaining balance of the account. Corbett clarifies with the Board payment in full, or a payment plan must be set up before the next termination date or services will be terminated. Board President Hyink made a motion to request their attorney Tony Corbett write an updated letter to the customer indicating the requirements of payment in full or a payment plan be set up before termination date or services would be disconnected. Secretary Kaufman seconded the motion. The motion was passed with all approving.

Vice President Buck motioned for adjournment at 10:35 pm. Assistant Secretary Despres seconded the motion.



Paul Despres

Secretary, Travis County WCID No. 18