

**MINUTES OF A MEETING
OF THE BOARD OF DIRECTORS
OF TRAVIS COUNTY WATER CONTROL
AND IMPROVEMENT DISTRICT #18**

STATE OF TEXAS

COUNTY OF TRAVIS

A meeting of the Board of Directors of Travis County Water Control and Improvement District #18, open to the public, was held on Monday February 9th, 2015 at the District office, 1502 San Juan Drive, Austin, Texas. Notice of the time, place and subjects of the meeting was posted.

The roll was called of the Board of Directors, to wit:

Marcia Hyink	President
Buzz Buck	Vice President
Kim Kaufman	Secretary
Paul Despres	Assistant Secretary
Bob Breihan	Director

Directors Hyink, Buck, Kaufman, Despres and Breihan were present thus constituting a quorum.

Also present at the meeting were Greg Prudhomme, Teri Schoener and Onna Hendershot of USW Utility Group, Taylor Kolomodin of Municipal Accounts, and David Merritt, P.C.

President Hyink called the meeting to order at 7:30 p.m.

Item No. 1, "Approve January 12th, 2015 meeting minutes." Pursuant to discussion, President Hyink made a motion to approve the January 12th, 2015 meeting minutes with requested changes made. Vice President Buck seconded the motion with all approving.

Item No 3, "Receive Bookkeeping Report" Financial Report given by Taylor Kolomodin, recommended payment of Checks 1359- 1376 totaling \$75,295.57 ending balance was \$12,835.88.

Item No. 4, "Discussion with David Merritt in regards to the Audit for the 2014 physical year." Summary of the financial statement given by David Merritt. The Board inquired as to the definition of risk base audit. Mr. Merritt indicated to the Board the purpose of the audit is to verify the procedure is being carried out correctly. Assistant Secretary Despres inquires about considering a 3rd party verification audit. Per David Merritt, he has not seen this before, he only audits water districts. David Merritt indicates to the

Board the district is in good standing. Board President Hyink signs letters in order to prepare the official Audit.

Item No. 5, "Discuss proposed project in relationship to the installation of fire hydrants" Jeffrey Dochen originally came to the Board and proposed the installation of fire hydrants along Lisa Drive for fire protection due to a previous fire in the forest. President Hyink indicated to Mr. Dochen that the line will need to be upgraded from a 4" to a 6" in order to support the fire hydrants. Mr. Dochen has offered to give up his easements for this project. President Hyink mentions that she would definitely want to annex with this project. Assistant Secretary Despres indicates that other neighborhoods such as Bruton Springs in similar situations involved all neighbors. The Board is requesting an estimate for upgrading the lines, guidelines of how many should exist, and what type of distance should exist. The information regarding cost and all guidelines should be provided to the Board and to Mr. Dochen after an estimate has been put together.

Item No 6, "Consider and take necessary action regarding water rates" Manager Teri Schoener recommends looking at the usage report in order to discuss the rate order. This information will be provided at the next Board Meeting.

Item No 7, "Consider and take necessary action regarding obtaining Real Estate Agent in reference to 1500 San Juan Dr." The Board has requested a list of Austin Area Real Estate Agents for the discussion of the property located at 1500 San Juan Drive.

Item No. 8, "Receive Attorney's Report." No Report at the time.

Item No. 9, "Receive Engineer's Report." No Report at this time

Item No. 10, "Receive Managers Report." Greg Prudhomme presented the Managers Report to include:

- Maximum flows were 821,000 gallons on January 31, 2015 with the average flow of 434,000 gallons per day were reported.
- There was 1 district leak in the month of January.
- 34 meters changed
- 2 taps and meters set
- There were no module failures in the month of January.
- Greg Prudhomme spoke with the Board to samples relating to Wood Lake Trail. Residuals have been tested for c12 at this location. The operator has recommended a system burn – cleans the system by pulling the LAS out of the system – once the CL2 comes up the operator would slowly introduce LAS back into the system. It is required to send a letter out to all of the customers within the district notifying them of this procedure. The Board has requested we discuss this more at the next Board Meeting.

Item No. 11, "Consider and discuss customer bill dispute relating to 1207 Mayan Way, customer will not be in attendance." Customer residing 1207 Mayan Way has disputed charges on previous bill and has requested this be taken the Board. The customer is not in attendance at the Board Meeting to discuss dispute with the Board. Letters, billing

history, payment history, and usage history and service call information was provided to the Board. The Board was made aware the customer has not made an effort to make payment on the current bills as the documentation showed. The Board stated it may be necessary to involve their Attorney by means of a letter indicating payment in full must be received or services would be disconnected. Board President Hyink made a motion to request their attorney Tony Corbett write a letter to the customer indicating payment in full must be received or services would be disconnected. Secretary Kaufman seconded the motion. The motion was passed with all approving.

Other Matters to come before the Board:

Vice President Buck motioned for adjournment at 9:21 pm. President Hyink seconded the motion.


Secretary, Travis County WCID No. 18