

MINUTES OF REGULAR MEETING OF BOARD OF DIRECTORS
OF TRAVIS COUNTY WCID NO. 19

April 23, 2020

STATE OF TEXAS §
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COUNTY OF TRAVIS §

A regular meeting of the Board of Directors of Travis County WCID No. 19 was held at 12:00 p.m. on April 23, 2020, by remote access only in accordance with the March 16, 2020 Order by Governor Abbott temporarily suspending certain requirements of the Texas Open Meetings Act to advance the goal of limiting face-to-face meetings to slow the spread of COVID-19. The meeting was open to the public and notice was given as required by the Texas Open Meetings Act and as modified by the Governor's Order.

1. CALL TO ORDER

Board President Elmer Dangerfield called the meeting to order.

2. ROLL CALL OF DIRECTORS

A roll call of the Directors was taken. The Directors present were:

Elmer Dangerfield – President
Dick Walker – Vice President
Pres Sheppard – Secretary
Dave Risser – Assistant Secretary
E. Blake Mosher – Assistant Secretary

thus constituting a quorum. All Directors were present.

Also present were Herb Edmonson and Steven Minor of Gray Engineering, Inc.; Hal Lanham, Brett Lanham and Amanda Rodriguez of AWR Services, Inc.; David Berrier of Berrier & Company, P.C.; Bill Flickinger, Matt McPhail and Allison Nix of Willatt & Flickinger, PLLC; Mary Martinez of RealManage; and Martin Rochelle of The Woods at Barton Creek Community, Inc.

3. PUBLIC COMMENTS

There were no public comments.

4. MINUTES OF MARCH 26, 2020 BOARD MEETING

Allison Nix presented the proposed minutes of the March 26, 2020 regular meeting, as included in the agenda package. Motion was made by Dick Walker to approve the minutes as presented, and the motion was seconded by Blake Mosher. The motion carried unanimously.

5. ENGINEER'S REPORT

Herb Edmonson presented the Engineering Report as included in the agenda package. He has not yet gotten together with AWR on updates to the CIP list. Mr. Edmonson will go forward with splitting it up to create a capital improvements projects list and a maintenance items list and then will provide the lists to AWR and the subcommittee, Pres Sheppard and Dave Risser, for review and comment.

Mr. Edmonson discussed the tree trimming and oak wilt policies included in the agenda package. Pres Sheppard stated that the District should adopt the policies and schedule tree trimming for July even if the new streetlights have not yet been chosen. After discussion, motion was made by Pres Sheppard and seconded by Dick Walker to adopt the Tree Trimming Policy and Oak Wilt Prevention Policy as presented. The motion carried unanimously.

Sun*Tech advised that they cannot get the Holophane LED lights through their supplier. Mr. Edmonson contacted M & C Electric who has confirmed they can obtain the fixtures through the lighting consultant, Spectrum Lighting. Proposals will be provided at next month's meeting. Mr. Edmonson added that the fixture is acceptable to all POAs. Martin Rochelle asked about the delivery date of the new lights and if the existing light poles can be power washed and seal coated before choosing the fixture color. Herb Edmonson commented that the fixtures will likely be black or dark forest green, and since the light at the entrance to The Ridge will be installed first, he will have an opportunity to see what it looks like before installation in The Woods.

Mr. Edmonson said his office has begun to work on the stormwater management plan outlining a five-year maintenance plan of the drainage facilities and he expects to have it ready by next month's meeting. Matt McPhail added that he has received a response on the MS4 permit waiver application from the TCEQ requesting supplemental information. He is gathering the additional information and will submit it to the TCEQ soon.

Mr. Edmonson noted that the MUD 4 meeting minutes address evaluation of the drainage facility near the Navidad bridge, so there may be some activity at the lift station.

6. MANAGER'S REPORT

Brett Lanham presented the Manager's Report covering the month of March 2020. Approximately 200 customers were billed, and there are no significant deed restriction violations to report. There were two account finals or transfers for customers moving in or out of the District.

Herb Edmonson will send the District's CIP and maintenance items lists to AWR once completed, and AWR will add to it based on previous projects within the District. The projects on the updated lists will be incorporated into the District's budget.

Brett Lanham stated operations are going well.

Hal Lanham discussed the current COVID-19 statistics in Travis County and said AWR is currently operating under Stage 1 of its Virus Response Plan, during which its office is closed to

the public and no in-person payments are being accepted. All AWR employees have safety equipment and are required to wear it in public. All employees are currently healthy.

*** President Elmer Dangerfield moved to Agenda Item No. 8. ***

8. RATE ORDER

This item was not discussed.

9. QUARTERLY INVESTMENT REPORT

David Berrier presented the Quarterly Investment Report for the period of January 1, 2020 through March 31, 2020. After discussion, motion was made by Dave Risser to approve the Quarterly Investment Report as presented, and it was seconded by Blake Mosher. The motion carried unanimously.

10. REVIEW AND AUTHORIZE PAYMENT OF BILLS

Bookkeeper David Berrier explained the District expenses for March as provided electronically to the Directors. The expenses will be set up for bill pay through the bank as it was done last month. President Elmer Dangerfield noted there is an additional charge on the AWR Services, Inc. invoice related to the COVID-19 pandemic. Hal Lanham explained that AWR purchased many masks and gloves, and laptops were bought in case employees were required to work remotely. The additional charge of less than \$1,000 is the District's pro rata share of the cost which was allocated to each of AWR's clients. Dick Walker asked if the state is requiring additional testing due to the virus, and Hal Lanham stated no additional testing is needed since the normal chlorine residual in the lines will kill any virus. After further discussion, Motion was made by Dave Risser and seconded by Elmer Dangerfield to authorize payment of the invoices as presented. The motion carried unanimously.

*** President Elmer Dangerfield moved to Agenda Item No. 7. ***

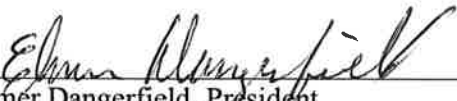
7. HOUSE BILL 3834 RELATING TO CYBERSECURITY TRAINING

Attorney Matt McPhail reported that Director Dave Risser was the first to complete the cybersecurity training required by HB 3834 and encountered some minor complications. Directors will need to select the "public sector employee" option when setting up their accounts in order to be directed appropriately. Directors with questions or issues on this matter may contact Mr. McPhail or Allison Nix for assistance.

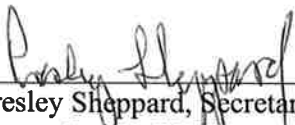
*** President Elmer Dangerfield moved to Agenda Item No. 11. ***

11. ADJOURN

President Elmer Dangerfield adjourned the meeting.


Elmer Dangerfield, President
Travis County WCID No. 19

ATTEST:


Presley Sheppard, Secretary
Travis County WCID No. 19

[DISTRICT SEAL]