

MINUTES OF REGULAR MEETING OF BOARD OF DIRECTORS
OF TRAVIS COUNTY WCID NO. 19

January 23, 2020

STATE OF TEXAS §
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COUNTY OF TRAVIS §

The Board of Directors of the District met in regular meeting, open to the public, at the Oak Hill Fire Department, 4111 Barton Creek Boulevard, Austin, Texas 78735, on the 23rd day of January, 2020 at 12:00 p.m., with the Directors present being Elmer Dangerfield, Dick Walker and Pres Sheppard.

Also present were Herb Edmonson of Gray Engineering, Inc.; Hal Lanham, Brett Lanham and Amanda Rodriguez of AWR Services, Inc.; David Berrier of Berrier & Company, P.C.; Heath Jackson and Cassie Coppedge of RSM US LLP; Bill Flickinger, Matt McPhail and Allison Nix of Willatt & Flickinger, PLLC; Mary Martinez of RealManage; and Martin Rochelle of The Woods at Barton Creek Community, Inc.

1. CALL TO ORDER

Board President Elmer Dangerfield called the meeting to order.

2. ROLL CALL OF DIRECTORS

Director Dangerfield took the roll call of Directors. Director Risser and Director Mosher were absent.

3. PUBLIC COMMENTS

There were no public comments.

4. § 49.063(C), TEXAS WATER CODE; ANNUAL NOTICE REQUIREMENT FOR DISTRICTS THAT HOLD MEETINGS OUTSIDE OF THE DISTRICT

Attorney Matt McPhail discussed the annual requirement for districts that do not have a meeting place within the district boundaries pursuant to Chapter 49.063(c) of the Texas Water Code. The first agenda in each calendar year must include the notice requirement. The agenda for today's meeting included the notice requirement and a description of the petition process. No Board action is needed at this time.

5. MINUTES OF DECEMBER 19, 2019 BOARD MEETING

Allison Nix presented the proposed minutes of the December 19, 2019 regular meeting, as included in the agenda package. Motion was made by Dick Walker to approve the minutes as presented, and the motion was seconded by Pres Sheppard. The motion carried unanimously.

6. DISTRICT'S ANNUAL AUDIT

Auditor Heath Jackson of RSM US LLP discussed the audit for the fiscal year ended as of September 30, 2019. Current assets increased from the previous year, mainly related to investments. The revenues decreased from the previous year due to a decrease in consumption. The District is not affected by the new GASB changes. After discussion, motion was made by Pres Sheppard and seconded by Dick Walker to approve the audit as presented and authorize the execution of the Annual Filing Affidavit and filing of same with the TCEQ and Comptroller as required. The motion carried unanimously.

7. ENGINEER'S REPORT

Herb Edmonson presented the Engineer's Report. Mr. Edmonson stated that the streetlight bollards for The Ridge subdivision will be onsite the 28th of this month and the replacements should take two to three days to complete.

The Woods subdivision streetlight project is on hold until feedback is received from the HOA. Martin Rochelle of The Woods HOA asked if more than two proposals can be obtained for streetlight options. Mr. Edmonson said AWR obtained the current two proposals, but he can start the process over if the Board wishes. After discussion, the Board decided to have Mr. Edmonson get additional streetlight replacement proposals.

The Navidad Cove storm drainage excavation project has been postponed due to rain but will move forth soon.

Mr. Edmonson reported that a vendor is currently preparing a proposal for stormwater outfall maintenance, and the proposal should be available at next month's meeting.

Mr. Edmonson recommended taking care of tree-trimming before installation of the new streetlights in The Woods. He added that delivery of the streetlights will take 10 to 12 weeks after they are ordered. He will draft a tree-trimming policy for consideration at the next meeting. Pres Sheppard asked if there will be a conflict with the HOA's policy. Bill Flickinger said there will need to be coordination with the HOAs because the streets are private.

8. MANAGER'S REPORT

Hal Lanham presented the Manager's Report. 199 customers were billed in December, and there were two account finals/transfers.

Hal Lanham stated that David Berrier of Berrier & Company, P.C. will be the main contact for next year's annual audit.

AWR received two customer calls during the reporting period. AWR assisted Barton Creek North POA in locating a meter on Mesa Ridge that was not checking in or showing flow. The meter and meter box had been covered up by landscaping and is now working properly. A customer on Mesa Ridge called to report a water leak on their side, the customer was out of town and they were unable to locate the shut-off. AWR personnel isolated the customer's connection in order for plumbers to make the necessary repairs.

Hal Lanham reported that weather has delayed the cleaning and repair of the Navidad Cove storm water drain, and the project has been rescheduled for next week, weather permitting.

9. QUARTERLY INVESTMENT REPORT

David Berrier presented the Quarterly Investment Report for the period of October 1, 2019 through December 31, 2019. Motion was made by Pres Sheppard to approve the Quarterly Investment Report as presented, and it was seconded by Elmer Dangerfield. The motion carried unanimously.

*** President Dangerfield moved to Agenda Item No. 13. ***

13. REVIEW AND AUTHORIZE PAYMENT OF BILLS

David Berrier explained the District expenses for December and provided a check register. Motion was made by Pres Sheppard and seconded by Dick Walker to authorize payment of the invoices as presented. The motion carried unanimously.

*** President Dangerfield moved to Agenda Item No. 10. ***

10. REPLACEMENT OF STREETLIGHT FIXTURES IN THE RIDGE SUBDIVISION

This item was discussed under Agenda Item No. 7.

11. REPLACEMENT OF STREETLIGHTS IN THE WOODS SUBDIVISION

This item was discussed under Agenda Item No. 7.

12. RATE ORDER

This item was not discussed.

14. DIRECTORS ELECTION / ELECCIÓN DE DIRECTORES

Attorney Matt McPhail stated Directors Dangerfield and Risser are up for reelection. If no one else applies for a place on the ballot, the election can be canceled due to no contest. If there are additional candidates, the District will need to enter into a Joint Election Agreement with Travis County. Mr. McPhail discussed the election process and the election documents included in the agenda package.

Mr. McPhail advised that the Board Secretary can appoint an agent to perform duties for him as required during the election period. Motion was made by Pres Sheppard and seconded by Dick Walker to adopt the Resolution Authorizing Secretary's Appointment of Agent to Perform Duties during Election Period as included in the agenda package. The motion carried unanimously.

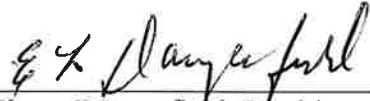
Mr. McPhail discussed the Order Calling Directors Election as included in the agenda package. Motion was made by Dick Walker to adopt the Order Calling Directors Election as presented. The motion was seconded by Pres Sheppard, and the motion carried unanimously.

Mr. McPhail explained the previous Election Agreement between Travis County and the District does not expire and is still in effect. A nonrefundable \$100 will have to be paid right away, and if the election is contested, Travis County will bill the District later for its proportionate share of election costs.

Lastly, motion was made by Dick Walker and seconded by Pres Sheppard to authorize the Board President to execute a Joint Election Agreement with participating entities if needed. The motion carried unanimously.


15. ADJOURN

President Elmer Dangerfield adjourned the meeting.



Elmer Dangerfield, President
Travis County WCID No. 19

ATTEST:



Presley Sheppard, Secretary
Travis County WCID No. 19

[DISTRICT SEAL]

