

St. Martin de Porres Building Committee
Meeting Minutes—11/10/2015
Page 1 of 4

1. Michael led the committee in an opening prayer.
2. The committee discussed the 3D drawings that were provided by Carroll.
3. Marty discussed his efforts to get preliminary planning estimates from several builders.
 - a. Shepard-prelim. Estimate=\$146/SF but this does not include the sprinkler system which will add about \$3/SF.
 - b. T bar T construction- Builder is working on an estimate. This company did a church in Wimberley recently.
 - c. Kohler- Builder is working on an estimate. A project manager and estimator will do a site visit on 11/13. This company has done several churches in our area.
 - d. Chasco- Builder is working on an estimate.
 - e. Rizzo- Builder is working on an estimate. Patrick Baker from the Austin Diocese recommended this company.
 - f. Austin Canyon- Builder has declined providing an estimate.
 - g. Dart Construction- Builder has declined providing an estimate because they are currently too busy on other projects.
 - h. Southwest Construction- Builder has declined providing an estimate because they are currently too busy on other projects.
 - i. Wilco- This company constructed a new church on RM 12 recently. Based on previous first-hand experiences dealing with this company, Walt recommended not doing business with them.
4. The committee discussed general considerations for planning a building project.
 - a. We need to coordinate with Patrick Baker at the Austin Diocese, to make sure that we are looking at “approved” builders.
 - b. Some builders have asked questions about the project.

St. Martin de Porres Building Committee

Meeting Minutes—11/10/2015

Page 2 of 4

- i. **Q:** Will there be a stage in the great room? **A:** No
 - ii. **Q:** What is the budget for the kitchen? **A:** about \$40,000
 - iii. **Q:** What is the ceiling height in the great room? **A:** About 30' as drawn on the 3D drawings.
 - c. We need to make sure that the parking lot and water/sewer connections are included in the estimates provided by the builders.
5. Michelle VanNostrand attended the meeting to discuss the needs of the Faith Formation program relative to the proposed building.
 - a. She expressed concerns about people in the great room having to walk through the kitchen to get to the restrooms.
 - b. To serve the Godly Play group and the future nursery, she would like to dedicate two adjacent classrooms near an exterior door. In addition, she requested the addition of a small half-bathroom to be shared between these two classrooms. This could be done using a “Jack and Jill” type facility.
 - c. Michelle suggested that we revise the layout to connect the great room via a hallway to the bathroom, so people will not have to walk outside or through the kitchen to get to the bathrooms.
6. The committee discussed Father Charlie’s request to host a “town hall” meeting as soon as possible.
 - a. Goals:
 - i. We would like to present information to the parishioners about the preliminary plans, the community growth projections, and the financing needs. Our intention is to share information and keep the process transparent.
 - ii. We would like to get feedback and support from the parish as we move through this building planning process.

St. Martin de Porres Building Committee

Meeting Minutes—11/10/2015

Page 3 of 4

- iii. Get parishioner support so we can form a committee to start the “capital campaign” to raise funds for the project.
 - b. Schedule considerations for the meeting(s):
 - i. We would like to give as many people as possible the opportunity to attend the town hall meeting.
 - ii. One suggestion was to hold the meeting between the 8:15 mass and the 11:00 mass on a Sunday.
 - iii. Another suggestion was to meet during the Faith Formation classes on Sunday and Wednesday.
 - iv. Father Charlie suggested having a meeting after each of the weekend masses. This would reach the most people and could be combined with the next “burning of the note”.
 - v. Tentatively plan the meetings for the weekend of January 23rd -24th. This will give the committee time to plan the presentation and make sure that we have several weeks after Christmas to announce the meeting to the parishioners.
- 7. Next committee meeting date- 12/16/15 at 7:30 PM (tentative)
- 8. Action Items:
 - a. Marty- Continue getting preliminary estimates from the builders.
 - b. Walt- Obtain the planning map that emergency services is using to show the projected growth in the Dripping Springs area.
 - c. David- Consolidate and summarize the demographic data provided by the school district onto one sheet.
 - d. Judy- Work on getting pictures for the town hall presentation. Ask Michelle to get pictures of the FF classrooms to show how small the existing rooms are as well as the large number of children in each room. Also try to get pictures of the church during Christmas masses.

St. Martin de Porres Building Committee
Meeting Minutes—11/10/2015

Page 4 of 4

- Provide the photos and the PowerPoint presentation of the Parish finance report to Dawn.
- e. Fr. Charlie- Provide mass attendance counts to show growth over the last year and attendance at peak events (Christmas, Easter, and confirmation/ First Communion masses).
 - f. Dawn- Start compiling a PowerPoint presentation for the town hall meeting. This should include preliminary drawings, demographic data (graph showing growth projections), photos of the church & classrooms, information from the Parish finance report presentation (as applicable), and a timeline showing planning and design, capital campaign, and construction with a goal of completing the building in early 2018.
 - g. Michael- Get feedback from Kevin Kapchinski regarding the needs of the Lifeteen and Edge programs for the new building. Then provide Kevin and Michelle's feedback to Carroll so he can modify the drawings to address their concerns.
 - h. Carroll- Modify the drawings based on feedback received from Kevin & Michelle.
 - i. Bishop Vasquez has requested an updated master plan for the parish. We will need to follow up on this request and update the plan.
9. Fr. Charlie closed the meeting by leading the committee in prayer.