

St. Martin de Porres Building Committee
Meeting Minutes—10/1/2015
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1. Father Charlie led the committee in an opening prayer.
2. Carroll presented a scaled drawing showing the “L-shaped” building layout based on the committee’s discussion from the meeting in September.
The layout contained the following:
 - Great room (worship space) (6000 SF) (double height)
 - Ten classrooms (600 SF each)
 - Kitchen (1200 SF)
 - Restrooms (450 SF)
 - Total building footprint (17,150 SF)
3. Carroll presented a scaled drawing showing the site plan. The drawing included the survey information obtained by Judy and the approximate placement of the proposed “L-shaped” building and future church.
4. Michael marked the footprint of the future buildings on the ground in the area to the south of the existing church. The committee walked outside to look at the proposed building footprints. We also discussed the existing utility easements and the possibility of future roadway widening of RM 12.
5. Parking needs were discussed.
 - a. Zoning rules for parking require 1 parking space for every three seats.
 - b. Proposed building would seat 600 people, so at least 200 parking spaces would be needed.
 - c. Continue to utilize existing church parking area and add additional parking between the proposed building and the existing education building.
 - d. Marty will check on the zoning issues to see whether we can put our proposed parking area under the existing power-lines and within the existing utility easement.
6. The committee discussed various design features of the proposed building.

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- a. Use a standing seamless metal roof, rather than a screwed-down metal roof.
- b. Use a roof pitch of 6:12 with an 18-inch overhang.
- c. Assume ceiling height of 10 feet for classrooms and 20 feet for great room.
- d. Assume there will be a 15-foot covered walkway alongside the great room (facing RM 12) and a small roof covering the entryway that faces the existing education building.
- e. Check code requirements for exterior door widths.
- f. Walls:
 - i. For exterior wall framing, assume “red-iron” (2” X 6” size).
 - ii. For interior wall framing, assume metal studs (3 5/8” wide) with 5/8” sheetrock.
 - iii. Use stone block exterior wall fascia on the west and north sides of the great room, with a small “wrap” onto the east side.
 - iv. Use metal exterior wall fascia for the remainder of the east wall of the great room and the classroom portion of the building.
- g. Windows:
 - i. Use non-operable windows high up on the walls of the great room. (Consider 3’ high X 8’ wide windows.)
 - ii. For classrooms, consider using two windows per classroom on the shorter dimension of the room and three windows per classroom on the longer dimension of the room. (Consider 5’ high X 3’ wide windows.)
- h. Allow for a possible future expansion to add up to four additional classrooms.
- i. Kitchen:
 - i. Plan kitchen to serve between 200 to 400 people.

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- ii. Marty showed example kitchen plans for serving up to 400 people.
 - iii. Based on example kitchen plans, the estimated pricing for new kitchen equipment (sink, stove, hood, refrigerator, freezer, etc) is about \$41,000 not including installation.
- 7. Next meeting date- 11/10/15 (tentative)
- 8. Action Items:
 - a. Obtain PDF version of the site survey from Zamora surveying. (Judy)
 - b. Provide a 3-dimensional drawing of the “L” shaped building including roof, doors, windows, and walls. (Carroll)
 - c. Provide preliminary building cost estimate (Marty)
 - d. Obtain information about the existing utility easements (Judy)
- 9. Michael closed the meeting by leading the committee in prayer.