

Dear Parishioners of Sacred Heart Church:

We have received directions from the Diocese of Trenton regarding the re-opening of the parish offices effective July 7, 2020 through October 2, 2020. The following guidelines will be adhered to by our Parish Staff:

- All Staff Members will sign a Health Screening Form.
- All Staff Members will review and acknowledge the Covid-19 Health Alert Building Access Policy.
- All Staff Members will adhere to the following:
  1. Staff will work staggered work hours in the office and the remaining time from home
  2. No In-Person Meetings
  3. No Visitors to the parish offices.
  4. Maintain appropriate social distancing, wear masks when necessary and wash hands often.

All Parish Staff Members can be contacted by phone (use correct extension number) or email. If not in the office at the time, they will return your message as soon as possible.

Because no visitors will be permitted in the parish offices at this time (matters such as parish registration), requests for Mass Cards, Sacramental Certificates, information regarding Baptisms, Weddings, Funerals, change of address, information for the Bulletin (on-line) please contact Michele through her email or phone.

Thank you for your understanding and patience during these difficult times. Let us continue to pray for one another and know that you are in the thoughts and prayers of our faithful and dedicated Staff.

May the Sacred Heart of Jesus keep you in His care,  
Father John