

**MINUTES OF MEETING OF BOARD OF DIRECTORS OF  
NORTH AUSTIN MUNICIPAL UTILITY DISTRICT NO. 1**

October 19, 2015

THE STATE OF TEXAS     §  
  §  
COUNTIES OF TRAVIS     §  
    AND WILLIAMSON     §

A regular meeting of the Board of Directors of North Austin Municipal Utility District No. 1, open to the public, was held on October 19, 2015, at the Rattan Creek Community Center, 7617 Elkhorn Mountain Trail, Austin, Texas, pursuant to notice duly given in accordance with law. A copy of the Certificate of Posting of said Notice is attached hereto as **Exhibit "A"**.

The roll was called of them members of the Board, to-wit:

Alan McNeil	-	President
Donald G. Conklin	-	Vice President
Jo Jones	-	Secretary
Keith Collins	-	Treasurer
Kim Green	-	Assistant Secretary/Treasurer

and all of said Directors were present, except for Director McNeil, thus constituting a quorum. Also in attendance at the meeting were Gary Spoons with Crossroads Utility Services; Mary Bott with Bott & Douthitt, P.L.L.C.; Richard Fadal with TexaScapes, Inc; Bill Burke with Clearwater Management; David Malish with Murfee Engineering Co., Inc.; Lisa Birkman, Williamson County Precinct 1 Commissioner; Scott Parker, Director of Williamson County Emergency Communications; Kenny Schnell, Director of Williamson County Emergency Medical Services; Rich Semple, Director of Williamson County Public Safety Technology; Fire Chief John Kiracofe and Assistant Fire Chief Brian Quinlan with the Jollyville Fire Department; Captain Mike Gleason with the Williamson County Sheriff's Office; Attorney Randall Wilburn with Gilbert Wilburn P.L.L.C.; Spencer Sartin with the Boy Scouts; and Carol Martin with Clearwater Management to record the minutes.

Director Conklin called the meeting to order at 6:02 p.m. and stated that the Board would first hear the report from Williamson County Emergency Communications and Williamson County Public Safety Technology regarding emergency response issues, including GPS tracking for EMS and fire departments. Kenny Schnell provided the Board a packet for reference and discussed the number of dispatch locations, how calls are dispatched, emergency response time, and call volume in the area. Richard Semple stated that they are trying to map the trails in the area making the access points more easily identifiable and that quarter mile markers would be very helpful. There was discussion regarding who is responsible for each aspect of accomplishing the goal. Spencer Sartin stated that he would like to install markers every tenth of a mile and that the cost should be relatively low depending on materials, visibility, and vandalism potential. There was discussion about setting up a sub-committee to work out further details. Lisa Birkman suggested installing signs visible from the trails that state what streets you are passing. There was further discussion about which emergency response vehicles have GPS access.

Director Conklin stated that the Board would then discuss future annexation, limited district conversion, and City of Austin related issues. He called attention to Attorney Randall

Wilburn to discuss the City of Austin and Pedernales Electric Cooperative rate case. Director Conklin called the meeting to executive session pursuant to Section 551.071 of the Texas Government Code at 6:47 p.m. and reconvened the regular session at 7:04 p.m., stating that no decisions had been made and no actions were taken.

Director Conklin stated that the Board would then receive the bookkeeper's report and consider bills, invoices, transfers and investments. Ms. Bott reviewed the cash activity report and stated that the items for approval included director and vendor payments, a transfer in the amount of \$200,000 from First Citizens Operating Account to First Citizens Manager's Account; a transfer in the amount of \$290,000 from the Compass Lockbox Account to the First Citizens Operating Account; and a transfer in the amount of \$16,106.92 from the TexPool SR2014 Capital Projects Account to the TexPool Operating Account. Ms. Bott then recommended renewal of the Pioneer Bank General Fund Certificate of Deposit in the amount of \$245,000, which matures on October 25, 2015, for a term of one year. Upon motion by Director Jones and seconded by Director Green, the Board voted 4-0 to approve the transfers and renewals as presented. There was discussion about particular bills and invoices and Director Green asked that everyone be more aware of expenditures in the food budget. Director Collins made a motion, Director Green seconded, and the Board voted 4-0 to approve the bills and invoices.

Director Conklin then stated that the Board would next receive the park and landscape maintenance report. Mr. Fadal referred the Board to his report, attached as **Exhibit "B"**, and discussed Rattan Fest preparations, pest treatment, and mulching. He stated that Tamayo Trail landscaping was establishing well. He referred the Board to the proposals for fall/winter color installation and fall overseeding and light topdressing and irrigated turf in their meeting packets and stated they would be within budget. Director Collins made a motion to approve, Director Green seconded, and the Board voted 4-0 to approve the landscape proposals, attached as **Exhibits "C" and "D"**.

Director Conklin asked if there was anything for the pool and community center report, and there was none.

Director Conklin stated the Board would next receive the General Manager's report. Mr. Spoons discussed Rattan Fest issues with electricity and low attendance.

Director Conklin stated the Board would next receive the engineer's report. Mr. Malish discussed administrative delays in filing for the land plan change. He stated that he was near completion on the Rattan Creek flood plain study. He provided a map so that the Board could review possible approaches to recovering properties from the flood plain. There was discussion about excavating some sections of the creek versus filling small areas on lots. Mr. Malish noted that they need to be sure not to accidentally build a dam and that he would like to make as few modifications to the creek as possible. He stated a certificate would be provided to the homes that are removed from the flood plain. Mr. Malish suggested a sub-committee to review the process. He stated he planned to provide definitive study results at next month's Board meeting. Director Conklin stated that he would like to have an estimate on preparation of the surveys at Wednesday's Board meeting.

Director Conklin then stated that the Board would discuss the Solid Waste and Recycling Collection and Disposal Agreement with Round Rock Refuse, Inc. Mr. Spoons

stated that the current three year contract is set to expire in October 2016 but Round Rock Refuse, Inc. would like renew for another 5 years now and keep the rates the same. He pointed out the current rate had been increasing each year, but a renewal now would hold rates for another two years. Director Conklin pointed out that the Round Rock Refuse rates have been comparatively lower than others. There was discussion about whether Round Rock Refuse would provide containers to collect oil. Director Conklin stated that the Board would continue discussion at the Wednesday Board meeting on what they would like changed in the contract.

Director Conklin stated the Board would next discuss and consider the Board's committee appointments and possible procedures for approval of expenditures. The Board reviewed the current committees and appointments. No changes were made except for removing the Drought Contingency Plan Committee, replacing Director Jones with Director Green as an alternate on the Pool Committee, and removing the TML Committee. The Board created a Drainage Committee appointing Directors Conklin and Green, Director Collins as an alternate, and Murfee Engineering as a consultant; and a Safety Committee appointing Directors Green and Jones, Director Conklin as an alternate, and miscellaneous consultants. There was discussion regarding authorization thresholds and the legality of implied authority. Director Conklin stated he would like minutes to be provided from each committee meeting, including those that approve expenditures in emergencies.

Director Conklin stated that the Board would next discuss the agenda for October 21, 2015. There was discussion regarding the Restrictive Covenant Report provided by Sage Management. Director Conklin stated he would like to see more information provided in the report.

Director Conklin inquired as to whether there were any further items to come before the Board. Mr. Malish mentioned an easement release request from a family on Dimebox. He stated that there are no other utilities claiming the easement. He stated that he would have an item placed on next month's agenda for discussion and provide a copy of the letter request from the family.

There being no further items, Director Green made a motion to adjourn the meeting, Director Jones seconded, and the meeting was adjourned at 8:23 p.m.



  
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Jo Jones, Secretary  
Board of Directors

Date: November 18, 2015