

# MINUTES OF MEETING OF BOARD OF DIRECTORS OF NORTH AUSTIN MUNICIPAL UTILITY DISTRICT NO. 1

**September 14, 2015**

THE STATE OF TEXAS   §  
                                  §  
COUNTIES OF TRAVIS   §  
                                  §  
AND WILLIAMSON       §

A regular meeting of the Board of Directors of North Austin Municipal Utility District No. 1, open to the public, was held on September 14, 2015, at the Rattan Creek Community Center, 7617 Elkhorn Mountain Trail, Austin, Texas, pursuant to notice duly given in accordance with law. A copy of the Certificate of Posting of said Notice is attached hereto as **Exhibit "A"**.

The roll was called of the members of the Board, to-wit:

Alan McNeil	-	President
Donald G. Conklin	-	Vice President
Jo Jones	-	Secretary
Keith Collins	-	Treasurer
Kim Green	-	Assistant Secretary/Treasurer

and all of said Directors were present, except for Director Collins, thus constituting a quorum. Also in attendance at the meeting were Gary Spoons with Crossroads Utility Services; Mary Bott with Bott & Douthitt, P.L.L.C.; Jason Baze with Murfee Engineering Co., Inc.; and Carol Martin with Clearwater Management, present to record the minutes.

Director McNeil called the meeting to order at 6:10 p.m. and stated that the Board would first hear from Jason Baze with the engineer's report. Mr. Baze referenced the information provided in the packets and asked if there were any questions or whether the Board had any information to give to Mr. Malish. He said that he would remind Mr. Malish to bring a map and a list identifying all outlets to the park trails to assist with the Eagle Scout project where the Scouts would install identifiers coordinating with GPS coordinates. He informed the Board that Mr. Malish planned to file the application for land use plan amendments by the end of the week. Director Conklin recommended to the Board that the potentially affected homeowners receive a letter stating whether their property was or was not in the floodplain. The Board determined that Mr. Malish would discuss this at the Town Hall meeting scheduled for September 24<sup>th</sup>. The Board then discussed the budget items for Robinson Park.

Director McNeil then stated the Board would receive the bookkeeper's report and consider bills, invoices, transfers and investments. Ms. Bott reviewed the cash activity report and stated that the items for approval included director and vendor payments, a transfer in the amount of \$218,000 from the Compass Lockbox Account to the First State Bank of Central Texas Operating Account; and a transfer in the amount of \$15,775.26 from the TexPool SR2014 Capital Projects Account to the TexPool Operating Account. Ms. Bott then recommended renewal of the Sovereign Bank General Fund Certificate of Deposit in the amount of \$245,000, which matures on September 24, 2015, for a term of one year. Ms. Bott noted a pending adjustment for a fraudulent check that was cashed. She recommended that the District use Positive Pay on the First Citizens Operating and Manager's Accounts in an attempt to avoid possible future fraudulent checks being cashed. Upon motion by Director McNeil and second by Director Jones, the Board voted 4-0 to approve the bills, invoices, transfers, and renewals as presented.

Director McNeil stated the Board would next receive the park and landscape maintenance report. After review of the report, there was nothing to discuss.

Director McNeil asked if there was anything for the pool and community center report, and there was nothing to report.

Director McNeil stated the Board would next receive the general manager's report. Mr. Spoons noted that \$40,000 budgeted for fire hydrant replacements would be funded with bond funds. There was discussion about painting all hydrants silver to be more reflective. There was discussion about adjusting the tax rate for vote at the September 16<sup>th</sup> meeting. Director Conklin suggested splitting the difference between the maximum proposed tax rate and no tax rate increase. Ms. Bott stated that she would provide the rates at half cent increments for the Board to evaluate and further review.

Director McNeil stated the Board would next discuss future annexation, limited district conversion, and City of Austin related issues. He mentioned that he would like to earmark leftover funds to consider applying them to the sinking fund. Director Conklin recommended making adjustments after September closing but before finalizing the year. Ms. Bott agreed to make a report of budget lines that have leftover funds. Director Conklin discussed an interest in initiating a Strategic Partnership Program through Councilman Zimmerman's office in conjunction with planning for the sinking fund. The Board discussed potential plans for neighborhood improvements to look towards in the event of annexation and discussion about the legal possibilities of annexation in relation to voter consent by residents.

Director McNeil inquired as to whether there were any further items to come before the Board. The Board discussed possible ways to address recent security issues and discussion of those issues at the Town Hall meeting with residents. Director Green reviewed the GPS and trail safety discussion from previous meetings.

There being no further items before the Board, Director McNeil made a motion to adjourn the meeting. Director Green seconded the motion, and the meeting was adjourned at 8:00 p.m.



Date: October 21, 2015

  
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Jo Jones, Secretary  
Board of Directors