

## Pastoral Council Minutes

September 17, 2019

**Present:** Beth Tapera, Wayne Lorandean, Martha Holmes, Sterling Rapposelli, Matt Raymond, Sharon Hodges, Father Jay McKee, Jeanmarie Sepka, Mark Migaleddi, Jan Kuhs, Gladys Collado, Robinson Collado,

**Excused:** Denice Brown, Sharon Rapposelli, Kevin Wein, Bobby Rando, Kendra Hudson

**The Opening Prayer:** The Opening Prayer was led by Father Jay

### Commissioning Ceremony

- All present acknowledged their commitment to Parish Council and were commissioned

### Approval of Minutes

- Under School Report, 2<sup>nd</sup> to last bullet ... should be Strawberry Festival
- Golf Tournament Date is 9/28/2019
- Preparation should be PREP (Parish Religious Education Program)
- Adoration – Not possible after mass due to potential baptisms, etc

### School Report

- Enrollment - 80 (working with a young family for a pre-k student now)
- Tuition Assistance
  - Diocese - \$12,700
  - BOOST - \$14,600
  - GSCS - \$30,000
  - Scholarships - \$3150 - new one - Nietubicz
- Adopt a Student brought in \$4543
- Food Truck Fest held in place of Fall Festival. Good crowd - pulled from the community. Does not require as much prep as Fall festival. Was a successful event, but not a huge money maker. (about \$1300 without any reimbursements)
- Over the summer -
  - MD grant funding projects
    - Lights finished - changing over in entire school - \$9190
    - Ceiling tiles in main office, religious ed office, library \$4977.12
    - Main hallway painted grid and put new tiles in - \$5004.19;
    - two new emergency exit doors in junior high - \$9800 (all have been paid and will be submitting for reimbursement)
  - New window air conditioner purchased for grade 5 room - about \$475
  - Security cameras with online access everywhere - donation - \$3700
  - Walkie talkies for staff use - donated
  - Playground equipment donated by St. Patricks set up for Pre-K and fresh mulch added
  - Library transitioning into a media room - books labeled for access to Accelerated Reader associated with Renaissance testing
  - FACTS for payments
  - Intermediate scheduling change to departmentalized/Block schedule for primary
  - Intermediate grade option of Chromebooks
  - Grants for sign applied for

- Hall painted
- Beliefs painted on walls - Megan Malone - former student/pictures printed on metal hanging by each belief
- Alumni mailing
- Postcard mailing to young families in Charlestown Crossing for enrolling in PreK
- Mission statement painting in office - alumni Jenn Widmayer
- Two Profile of graduate banners
- Mission statement banner
- New trophy cabinet in office and Illuminated cabinet for St. John's bible
- New science series
- Mission Statement prayer being used
- Angelus prayer mid-day prayer with whole school
- Funds were transferred to restricted for music, FSO (Halloween, turkey feathers), sign donations, scholarship, drama, left over anniversary funds
- 19-20 Budget - after looking over June 19 P and L Jen and Sharon went over the budget and looked at some lines to adjust along with putting in accurate enrollment numbers for tuition and minimum wage increases for the year
- Middle States - Oct. 20th - 23rd for visit
- Crab Feast - October 6th
- Tuition Cash raffle tickets being delivered to families
- Golf Tournament Sept 28th at Furnace Bay. Anyone interested in getting a foursome together or sponsoring a hole - see Sharon for forms
- Book Fair - begins September 24th - Oct 4th
- Grandparent's Day - September 27th
- Blessing of the Animals - Oct. 3rd at 2:30pm
- Pilgrimage to Our Lady Queen of Peace on October 7th
- Next Breakfast Oct. 13<sup>th</sup>

## **Finance Report**

- Offertory: Currently at \$61,970 against budget of \$66,667
- Annual Catholic Appeal - \$46,500 committed; \$45,179 received to date.
- Tuition Payment system working well
- Annual Parish Report submitted on 9/9/2019; funds are tight. Father Jay requested that we limit spending at this time
- We will delay parish campaign that will have specific goal (eg. replace boilers at St Teresa and Good Shepherd churches)
  - If any other maintenance, send to Jan
  - Capital campaign investments are doing well. Some of funds have been used to pay for school projects, and then are being reimbursed.
  - Funds are there, but are being held for large projects
- Staff Updates
  - Jeanmarie has come onboard, and is doing first reconciliation, eucharist among other projects
  - Annette is working with Sharon, Jen and Sharon
  - Keith Reedy was to work with Cliff. Keith did take over for cleaning, but it did not work out. We reconnected with Mr Kent to focus on cleaning of condo and not Parish Office. Mr Kent can complete this within 4 hrs.
  - Howard's fiancé will take on cleaning of Parish Office.

## **Review of Parish Strategic Plan and POAM:**

- Committees will update if not covered in Plan Review
- Strategic Plan updated; input from everyone has been secured.
- Significant changes on actual strategic plan deal with input on the school.
  - Objective 4 to education 4.1, 4.2, 4.3 are brand new
- Second significant change to plan and milestones is on Objective 4 education. Starts with strategy #1 reading instruction; responsibility, timeline ... added time on schedule for SSR
- Strategy #2 writing instructions taken from strategic plan
- Under 4.2, ... will reach 90% in ACRE and actions that are associated with that. By 2026, enrollment will increase by 3%
- All items discussed in April meeting have been included
- Social Concerns will add to the strategic plan at later date.

## **Christian Formation:**

- Prep began on 9/11/19; there were a total of 88 students
  - Attendance was up from last year; Gladys helped to bring in some of the students
- There are 7 currently in the Confirmation Class
- Arrangements were made for athletes; they are going to complete assignments until they return. If they are not fulfilling requirements, they will need to meet with Father Jay to explain. There are 10 athletes thus far.
- Baptisms – there have been 10 baptisms since June; there are 3 scheduled for Sep-Nov timeframe.
- There are 16 students from Prep for reconciliation and First Holy Communion.
  - They began on 9/8; Confirmation is meeting at this time.
- Bishop met with DREs who had voiced concern about having 32 weeks to cover the Abuse sections. The guidelines provided break down areas by grades to help catechists start conversation with verse, prayer, coloring pages, etc.
  - There will be either a one 40 minute session or two 20 minute sessions (or squeeze a little into every session). Book for guidance is done very well. Need to confirm if disclosure will go home for parents to be aware of the topic. Public schools already receive this briefing. Curriculum is 'Keeping Our Promises'. Most catechists are okay with this as it is being taught. There will be report back to Mike Connolly at end of year.

## **Building and Maintenance:**

- Nothing to report at this time.

## **General:**

- 200<sup>th</sup> Anniversary of St. Pats was beautiful. It was well attended and weather was perfect.
- Food Truck Festival: 6 trucks were originally scheduled, but some had to cancel. There were 3 Food Trucks at the festival which worked out well for the trucks that participated. First year was a success.
- Next Meeting is October 15<sup>th</sup>; Father Jay cannot attend.

## **Closing Prayer**