

## Parent Plus Portal Survival Tips

We would like to provide you some information to help you navigate the Plus Portal information system that was adopted throughout the Archdiocese.

**Plus Portal Mobile App-** This app provides a general overview. You can check grades and view the school calendar but you won't be able to pull up attachments through the app. You can access attachments if you login in using an internet browser from any device.

When information is posted to Plus Portal, you should receive an email informing you of that post. You will need to log in to Plus Portal to retrieve specific attachments.

K-5 Parents will find all information regarding their class in the classroom box. Teachers will be posting tests, quizzes, projects, rubrics, permission slips, newsletters, etc. in the **announcements box**. You should be able to find all information for your child's class under the Homeroom tab. You will need to scroll all the way to the bottom of the drop down menu list for subjects to find the Homeroom.

4th and 5th grade will post science and social studies information specific to their classes in the corresponding subject tab. All other information will be included in the announcement box under the homeroom tab.

Example: If you are looking for a social studies assignment for 5A, you will open your account, select progress, once the subjects are listed you will click on social studies subject and then go to the announcements box.

6-8 parents will find all information regarding their class in the individual classroom windows. Teachers will be posting tests, quizzes, projects, rubrics, permission slips, newsletters, etc. in the **announcements box for the specific grade they teach**.

5-8 grade students have their own accounts and should be able to access all posted information in their account. They should be printing assignments and necessary paperwork to complete.

It is the student's responsibility to write daily homework in their planner. Daily homework will not be posted to the Plus Portal system.

**Newsfeed Tab**-If you click on the newsfeed tab at the top right of your initial Plus Portal page, it will bring up the most current postings for all your children.